

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
September 12, 2023 6:00 pm
Council Chambers

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES/NOTES

1. Council Committee Meeting Minutes
 - August 22, 2023
2. Special Council Meeting Minutes
 - August 8, 2023
3. Special Council Meeting Minutes
 - August 21, 2023
4. Council Meeting Minutes
 - August 22, 2023

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

a) Delegations – August 22, 2023

- 1) SASCI
- 2) Heritage Acres

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - WBRA Update August 31, 2023
2. Reeve Rick Lemire – Division 2
3. Councillor Dave Cox– Division 3
 - Chinook Arch Board Report
4. Councillor Harold Hollingshead - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations

- a) Public Works Operations Report
 - Report from Public Works dated September 6, 2023
 - Public Works Call Log
- b) Utilities & Infrastructure Report
 - Report from Public Works/Administration dated September 6, 2023
- c) Capital Request: Lundbreck Welcome Sign Solar
 - Report from Municipal Energy Project Lead, dated September 6, 2023
- d) Raw Water Station; Emergency Pump Pulls
 - Report from Utilities and Infrastructure, dated September 6, 2023
- e) Climate Resiliency and Adaptation Plan Presentation at COP 28
 - Report from Municipal Energy Project Lead, dated September 6, 2023
- f) 507 Intersection Improvements, at RGE. RD. 284 and TWP. RD. 60
 - Report from Public Works, dated September 7, 2023
- g) Regional Transportation Master Plan Project; 2023/24 Alberta Community Partnership Grant
 - Report from Public Works, dated September 7, 2023

2. Finance

3. Planning and Community Services

- a) 2024 Southern Alberta Partnership Ortho Photo Project
 - Report from Administration, dated August 30, 2023
- b) Notice of Subdivision 2023-0-113 from Municipality of Crowsnest Pass
 - Report from Planning and Development, dated September 7, 2023

- c) Subdivision Approval Extension Request 2018-0-185
 - Report from Planning and Development, dated September 7, 2023
- d) Wind Energy Conversion System (WECS) Review Extension
 - Report from Planning and Development, dated September 7, 2023

4. Municipal

- a) Chief Administrative Officer Report
 - Report from CAO, dated September 7, 2023

H. CORRESPONDENCE

1. For Action

- a) Sunrise Solar Project Invitation to Tour
- b) National Legion Week
 - Request from Royal Canadian Legion

2. For Information

- a) Alberta Health Services
 - Pincher Creek Community Conversation Notes
- b) Request for Shared Bylaw Services
 - Response Letter from Municipality of Crowsnest Pass
- c) Grant Specialist Report for General Circulation
 - June/July 2023

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Personnel – FOIP Sec. 24

K. ADJOURNMENT

MINUTES
 REGULAR COUNCIL COMMITTEE MEETING
 MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
 Tuesday, August 22, 2023 2:00 pm
 Council Chambers

Present: Reeve Rick Lemire (via conference call), Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Harold Hollingshead.

Staff: CAO Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Deputy Reeve Tony Bruder called the meeting to order, the time being 2:05 pm.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for the August 22, 2023 Committee meeting be amended to include a closed session item b) CUPE – Sec. 19.2;

AND THAT the agenda be approved as amended.

Carried

2. Delegations

a) SASCI

James Van Leeuwen, Brett Wuth and David Simmons attended the meeting at this time to update Council on what SASCI has been doing, and where they want to see the organization go for 2024.

BRIDGE Builder Community Development Project, Phase I

A project for building community capacities to capitalize on change, including fundraising, digital transformation and energy transition. BRIDGE = **B**uilding **R**egional **I**nnovation, **D**evelopment & **G**overnance **E**xcellence. Phase I has focused on building capacities for raising funds to support community development.

2024 Objectives

BRIDGE Builder Community Development Project, Phase II

The second phase of the BRIDGE Builder project will focus on building community capacities to capitalize on digital transformation and energy transition.

These economically disruptive global trends are driven by accelerating advancements in digital and energy technologies, which require individuals, businesses and communities to develop new competencies.

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, AUGUST 22, 2023

SASCI is now raising funds to establish two full-time contract positions under BRIDGE Builder Phase II, namely a Regional Energy Specialist and a Regional Digital/Data Specialist. If sufficient and reliable funding is available, SASCI will also consider establishing a third full-time contract position for a Regional Housing Specialist to address the region's worsening shortage of attainable and affordable housing.

Administration

SASCI intends to raise funds to expand its administrative capacities in 2024, in response to growing demand for administrative support from local non-profit groups and organizations.

Reeve Rick Lemire attended the meeting at this time via conference call, the time being 2:25 pm.

Council is concerned that SASCI isn't listening to the community when it comes to renewable energy. Council felt that SASCI was pushing an agenda for solar (and other renewables) when Council has been open about what the residents in the MD want. Residents have been vocal that they don't feel agriculture land should be developed into renewable energy.

Brett Wuth assured Council that SASCI's role was to facilitate communications and not take an active role one way or another.

James Van Leeuwen, Brett Wuth and David Simmons left the meeting at this time, the time being 2:48 pm.

b) Heritage Acres

Garry Visser, Ken Harness and Jo Baker attended the meeting at this time, the time being 2:51 pm.

Garry gave an overview and history of the Oldman River Antique Equipment and Threshing Club, as well as discussed their Mission Statement that: The Oldman River Antique Equipment and Threshing Club is to Operate the Heritage Acres Farm Museum and to collect, conserve, interpret, and demonstrate artifacts that were used by the pioneers of Alberta, to the end that present and future generations may have the opportunity to view these artifacts on display or in demonstration, thereby experiencing early pioneer life in an agricultural community.

Currently the club is struggling to meet the vision and mission statement due to lack of volunteers. Increased Government regulations, decreased funding and increased building costs have also caused issues for the club.

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, AUGUST 22, 2023

They are also asking that Council consider establishing a joint committee to review possibilities for improving the sustainability of Heritage Acres, as well as more sustainable funding.

Garry Visser, Ken Harness and Jo Baker left the meeting at this time, the time being 3:20 pm.

3. Closed Session

Councillor Harold Hollingshead

Moved that Council move into closed session to discuss the following, the time being 3:24 pm.

- a) Personnel – FOIP Sec. 19.2
- b) CUPE – FOIP Sec. 19.2

Councillor Harold Hollingshead

Moved that Council move out of closed session, the time being 4:30 pm.

Carried

4. Round Table

Dave Cox – Water shortage/standpipe concerns. Will be discussed further in Council.
Discussion for donations to curling club/requirements for CRA

5. Adjournment

Councillor John MacGarva

Moved that the Committee Meeting adjourn, the time being 5:02 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
AUGUST 8, 2023**

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday August 8, 2023 in the MD of Pincher Creek Council Chambers.

Notice of this Special Council Meeting was posted on the MD website and social media.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, Harold Hollingshead and John MacGarva.

STAFF CAO Roland Milligan, Agricultural Fieldman Shane Poulsen, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 9:30 am.

A. ADOPTION OF AGENDA

Councillor Dave Cox 23/297

Moved that the Council Agenda for August 8, 2023 be approved as presented.

Carried

B. AGRICULTURAL DISASTER WITHIN OUR MUNICIPALITY

Drought conditions are impacting 50-90% of crops, pasture, and range yields in the MD of Pincher Creek due to lack of spring and in-season moisture combined with long durations of high temperatures and winds. Due to these extreme conditions, and with discussions with the Agriculture Fieldman and the Agricultural Service Board, it is recommended that an Agricultural Disaster is declared for the MD of Pincher Creek.

Councillor Dave Cox 23/298

Moved that the Council for the MD of Pincher Creek declare a Municipal Agricultural Disaster due to drought.

Carried

Upon Council declaring a Municipal Agricultural Disaster, Administration will notify the Province of Alberta, and the Agricultural Financial Services Corporation (AFSC) of the declaration.

C. ADJOURNMENT

Councillor Harold Hollingshead 23/299

Moved that Council adjourn the meeting, the time being 10:12 am.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
AUGUST 21, 2023**

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Monday August 21, 2023 in the MD of Pincher Creek Council Chambers.

Notice of this Special Council Meeting was posted on the MD website and social media.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, Harold Hollingshead and John MacGarva.

STAFF CAO Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 8:02 am.

A. ADOPTION OF AGENDA

Councillor John MacGarva 23/300

Moved that the Council Agenda for August 21, 2023 be approved as presented.

Carried

B. PINCHER CREEK CURLING CLUB

Debbie Reed and Kyle Williams with the Pincher Creek Curling Club attended the meeting to speak to Council regarding funding and a letter of support towards their application for a grant through the Community Facility Enhancement Program (CFEP).

Councillor Harold Hollingshead attended the meeting at this time, the time being 8:17 am.

Curling Club members gave an overview of the project and the funding received to date. At present time they are asking the MD for \$868,637.00 in order to obtain additional funding through CFEP.

Councillor Tony Bruder 23/301

Moved that Council grant the Pincher Creek Curling Club a donation of up to a maximum of \$868,637, providing Community Facility Enhancement Program (CFEP) funding is approved.

Carried

C. ADJOURNMENT

Councillor Dave Cox 23/302

Moved that Council adjourn the meeting, the time being 8:56 am.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
AUGUST 22, 2023

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, August 22, 2023 at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Rick Lemire (via conference call), Deputy Reeve Tony Bruder, and Councillors Dave Cox, Harold Hollingshead and John MacGarva.

STAFF CAO Roland Milligan, Director of Finance Meghan Dobie, Utilities & Infrastructure Manager David Desabrais, Public Works Manager Patrick Gauvreau, Development Officer Laura McKinnon and Executive Assistant Jessica McClelland.

Reeve Rick Lemire was attending via conference call, Deputy Reeve Tony Bruder called the meeting to order at 6:00 pm.

A. ADOPTION OF AGENDA

Councillor John MacGarva 23/302

Moved that the Council Agenda for August 22, 2023 be amended to include:

- Business Arising From the Minutes:
 - Letter to the Town Re: Curling Club
 - Rescind Resolution 23/245
- Operations:
 - Water Shortage
- Municipal:
 - Collective Bargaining Agreement

AND THAT the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1. Committee Meeting Minutes – July 11, 2023

Councillor John MacGarva 23/303

Moved that the Committee Meeting Minutes of July 11, 2023 be approved as presented.

Carried

2. Council Meeting Minutes – July 11, 2023

Councillor Dave Cox 23/304

Moved that the Council Meeting Minutes of July 11, 2023 be approved as presented.

Carried

3. Council Meeting Minutes – August 8, 2023

Councillor Dave Cox 23/305

Moved that the Council Meeting Minutes of August 8, 2023 be approved as presented.

Carried

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

Minutes
 Council Meeting
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a) Rescind Resolution 23/245

Councillor John MacGarva 23/306

Moved that Council rescind resolution 23/245.

Carried

b) Letter to the Town – Re: Curling Club

Councillor Harold Hollingshead 23/307

Moved that Council direct Administration to draft a letter to the Town of Pincher Creek regarding the contingent donation to the curling club;

AND THAT the letter state the MD has no financial obligation to the Town of Pincher Creek regarding operating or further capital costs;

AND FINALLY THAT should the Curling Club or the Town of Pincher Creek require any further funding, both parties are encouraged to present to the MD Council for decision.

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - ALUS (Alternative Land Use System)
 - Waterton Biosphere
2. Reeve Rick Lemire – Division 2
 - Pincher Creek Emergency Services
 - Pincher Foundation
 - Meeting with Doctors
3. Councillor Dave Cox– Division 3
 - Pancake Flipping at Heritage Acres
 - Pincher Creek Emergency Services
 - Chinook Arch Library
 - AHS Meeting at Community Hall
4. Councillor Harold Hollingshead - Division 4
 - Pancake Flipping at Heritage Acres
 - Police Advisory Committee
 - Ratepayer Concerns
5. Councillor John MacGarva – Division 5
 - Health and Safety
 - Meeting with Doctors
 - Ratepayer Concerns

Councillor John MacGarva 23/308

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Utilities & Infrastructure Report

Councillor Dave Cox 23/309

Moved that Council receive the Utilities & Infrastructure Report, including the call log, for the period July 11, 2023 to August 18, 2023 as information.

Carried

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b) Asphalt Testing Lab Compensation

Councillor Harold Hollingshead 23/310

Moved that Council accept the donation from Roads West Engineering Ltd,

AND THAT Council direct Administration to record the parking lot as a capital project and a market value equal to \$26,000.

Carried

c) Utilities & Infrastructure Report

Councillor John MacGarva 23/311

Moved that the Utilities & Infrastructure report for the period July 6th, 2023 to August 16th, 2023 is received as information.

Carried

2. Finance

3. Development and Community Services

a) Crowsnest Pass Quarterly RCMP Report

Councillor Dave Cox 23/312

Moved that the following from the Crowsnest Pass RCMP be received as information;

- Final 2023 Q1 Community Letter
- RCMP Provincial Policing Report
- Crowsnest Pass Provincial Crime Stats

Carried

b) Pincher Creek Quarterly RCMP Report

Reeve Rick Lemire 23/313

Moved that the following from the Pincher Creek RCMP be received as information;

- Final 2023 Q1 Community Letter
- RCMP Provincial Policing Report
- Pincher Creek Provincial Crime Stats

Carried

c) Road Closure Bylaw 1348-23 Portion undeveloped lanes and roadways Adjacent to Lots 4-10 Plan 6507GX within Pincher Station

Councillor John MacGarva 23/314

Moved that Council give first reading to Road Closure Bylaw No. 1348-23, being the Bylaw to close the Portion undeveloped lanes and roadways Adjacent to Lots 4-10 Plan 6507GX within Pincher Station;

AND THAT Council set the date and time for the required Public Hearing for September 26, 2023, at 6:00pm.

Carried

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4. Municipal

a) Chief Administrative Officer Report

Councillor Harold Hollingshead 23/315

Moved that Council receive for information, the Chief Administrative Officer's report for the period of June 23, 2023 to August 17, 2023.

Carried

b) Collective Bargaining Agreement

Councillor Harold Hollingshead 23/316

Moved that Council ratify the Memorandum of Agreement between CUPE Local 927 and the Municipal District of Pincher Creek No. 9, dated August 22, 2023, for the period January 1, 2023 to December 31, 2026.

Carried

1. Operations

Mayor of Cowley, Barbara Burnett, attended the meeting at this time, the time being 7:12 pm.

Councillor Dave Cox 23/317

Moved that Mayor of Cowley, Barbara Burnett, be invited to speak during the water shortage discussion.

Carried

d) Water Shortage

David Desabrais stated to Council that on August 17, 2023 the MD went into Stage 3 activation of water restrictions due to the fact that the intake pipes were above the water table. Presently the MD is hauling water to the treatment plant to ensure water supply to all residents that are hooked up to Municipal water services.

Mayor of Cowley, Barbara Burnett, stated that she spoke with Dave Hunt with Alberta Government that they are planning on dropping the water table another 38 meters.

Presently David is looking at options for future hauling, pumping, and hiring contractors to maintain water supply through the Fall and Winter.

Megan Dobie left the meeting at this time, the time being 7:45 pm.

David Desabrais will communicate with the Town and Pincher Creek Regional Emergency Services and update Council accordingly.

Barbra Burnett left the meeting at this time, the time being 8:31 pm.

H. CORRESPONDENCE

1. For Action

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- a) Invitation to Cypress County Ag Connections Conference - Conference
 November 22, 2023

Councillor Dave Cox 23/318

Moved that any interested Councillor be authorized to attend the Cypress County Ag Connections Conference, taking place on November 22, 2023;

AND THAT this invitation be forwarded to the Agricultural Service Board;

AND FINALLY THAT administration post the invitation on the MD's social media channels.

Carried

- b) Potential Meeting Opportunity (Municipal Affairs Minister) - 2023 Rural Municipalities of Alberta Fall Convention November 6-9, 2023

Councillor John MacGarva 23/319

Moved that Administration be directed to respond to the Municipal Affairs Minister regarding the invitation to meet during the 2023 Rural Municipalities of Alberta Fall Convention November 6-9, 2023;

AND THAT Council is in agreement to meet with the Minister on the topic of changing of lease hold titles for the Canadian Wilderness Recreation Boat Club (Cowley Boat Club).

Carried

- c) Request for Sponsorship – Pincher Creek & District Chamber of Commerce - 28th Annual Awards of Excellence – October 20, 2023

Reeve Rick Lemire 23/320

Moved that Council sponsor the Pincher Creek & District Chamber of Commerce - 28th Annual Awards of Excellence on October 20, 2023 at the Gold Sponsorship level for \$750, with the amount to be taken from Grants to Groups and Organizations.

Carried

- d) Request for Two Texas Gate Installations - Letter from Bruce Mowat

Councillor Dave Cox 23/321

Moved that Council grant Bruce Mowat's request for the two Texas Gates at road 9-0 located at SE 3-9-1 W5 and NE 2-9-1 W5 just South of 9-0;

AND THAT, as per Policy C-PW-005 Texas Gates, all costs be at the owners expense.

Carried

2. For Information

Councillor Harold Hollingshead 23/322

Moved that the following be received as information:

- a) AER community engagement event
 - Event at Heritage Inn September 7, 2023
 b) NGTL West Path Delivery 2023 Socio-Economic Effects Monitoring

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- NGTL West Path Delivery 2023
- c) Sunrise Solar/Evolugen
 - Response to July 18 2023 Letter from Evolugen and Update on Project Engagement
 - Response from AUC regarding Evolugen
- d) Thank you Email
 - Email from Beaver Mines
- e) Chief Mountain Gas Co-op Ltd. – Staff Appreciation Golf Day
 - September 21, 2023
- f) Heritage Acres Thank you Council & Public Works
- g) County of Stettler No. 6 Letters to Ministers
 - Feed and Transportation Assistance Programs for Alberta Ag Disaster Areas
 - Special Areas Board request for additional supports
 - Additional Supports Required for Agricultural Producers - Special Area No. 2, 31 & 4
- h) Funding letter from Municipal Affairs
 - Municipal Sustainability Initiative (MSI) Capital and Operating programs, and the Canada Community-Building Fund (CCBF) program

Carried

K. NEW BUSINESS

L. CLOSED SESSION

Councillor Harold Hollingshead 23/323

Moved that Council move into closed session to discuss the following, the time being 8:56 pm:

- a) Road Closure Purchase Request – FOIP Sec. 16.1.ii

Councillor Dave Cox 23/324

Moved that Council move out of closed session, the time being 8:56 pm.

Carried

- a) Road Closure Purchase Request

Councillor Harold Hollingshead 23/325

Moved that Council approve the applicants request to close and purchase the undeveloped Road Plan 2906Q within NW 35-5-1 W5, with the applicant being responsible for all costs associated with this request.

Carried

M. ADJOURNMENT

Councillor John MacGarva 23/326

Moved that Council adjourn the meeting, the time being 8:59 pm.

Carried

DEPUTY REEVE

CHIEF ADMINISTRATIVE OFFICER

From: Tony Bruder
Sent: September 5, 2023 10:47 AM
To: Jessica McClelland
Subject: FW: WBRA Update

Hi Jessica,

Please ad to the agenda for info.

Thanks

Tony

From: Waterton Biosphere Reserve Association <info+watertonbiosphere.com@ccsend.com>
Sent: August 31, 2023 2:28 PM
To: Tony Bruder <CouncilDiv1@mdpincercreek.ab.ca>
Subject: WBRA Update

Thursday, August 31, 2023



What's new with WBRA



Photo by Mackenzie Brown

Supporting Landowners in Conservation and Stewardship



Photo by Carla Koenig

The ecological integrity of native grasslands, wetlands, riparian corridors, and other habitat types are fundamental to supporting the overall biodiversity in Waterton Biosphere Region (WBR).

Communities and individuals within WBR depend upon this regional biodiversity for the pollination of our crops, soil health and retention, natural controls on agricultural pests and diseases, water quality, and an overall resilience to the impacts of climate change including severe drought and wildfire events.

Biodiversity loss, or, the decline and disappearance of biological diversity, is occurring across WBR and the planet, jeopardizing essential ecosystem services as well as our own spiritual and cultural dimensions.

Many individuals and groups are doing their best to help preserve biodiversity in our region. We have funding to support those wishing to complete projects that maintain or improve habitats for local biodiversity on private land.

Project ideas include:



Off-site Watering System

Whether it is solar, wind, or cattle-powered, an off-site watering system can help to keep herds healthy, and wetlands or stream banks protected.



Razer Grazer

This temporary and mobile electric fencing system can support rotational grazing and increase forage value, while also increasing habitat availability for species both above and below the soil surface.



Pond Leveller

A cost-effective and low-maintenance tool, the pond leveller is a pipe that prevents the upstream flooding sometimes caused by active beaver dams.

Properly designed and installed pond levellers eliminate the need for repeated beaver removal while also seeing benefits from slower water movement and a higher water table.

Photo by [Beaver Solutions](#)

You know the lands and waters of your home best. Habitat stewardship projects are limited only to your imagination, so please reach out to us at eanderson@watertonbiosphere.com or 403-563-0058 if you have ideas on how to improve your operation in tandem with conserving the biodiversity that makes life in WBR not only possible, but worthwhile.

Learn more about our SLICS funding

Building Resilience for Bats



Photo by Elizabeth Anderson

A great migration is upon us. Perhaps not as prolific as the stampeding wildebeest of the Serengeti, or as regale as the soaring eagles high above Livingstone Range, but the bat species of southwestern Alberta are about to embark on a staggered, nocturnal journey toward their winter hibernaculum.

Alberta's nine bat species can be divided into two major groups based on how they have evolved to endure those long, harsh, familiar Canadian winters. While all the bats in Alberta move at least short distances to overwinter, three species, including the Hoary, Eastern Red, and Silver-haired Bat are known to leave the province entirely. Little is known about where these long-distance migratory bats spend the winter, and observations range from Mexico (Hoary), southeastern United States (Eastern Red), to southern British Columbia (Silver-haired).

The province is also home to six bat species who are believed to hibernate within Alberta's border, no small feat, considering these bats have been observed to travel up to 500 kilometers from their summer roost. Year-round residents include the Big Brown, Little Brown, Long-legged, Northern, Long-eared, and Western Small-footed Myotis.

Bat encounters are most frequently reported during late summer to early fall, when young bats are still learning the business of flight, and a larger number of bats are moving longer distances to their wintering habitats.

If you happen upon a grounded bat, there are a few safety considerations to be aware of.

Finding a Bat

Bats may be found on the ground or in unusual locations for a variety of reasons. They may be sick, injured, or simply too exhausted to continue flying.

If you encounter a bat that does not appear to be dead or injured, the best option is to leave it be, as chances are it will regain its strength and take to the sky the following night



Grounded bat found in WBR

If the bat is in a location that makes it more vulnerable to predators such as house cats or magpies, or is exposed to threatening environmental conditions, it may be suitable to relocate the bat to an elevated place, such as a tree with decay or crevices the bat can use for shelter. Bats need room to take off in flight, so if it is possible, choose a site near a clearing. If you are comfortable enough to attempt to relocate a bat **always wear thick, leather gloves**, and consider using supportive tools such as flattened cardboard.

If the bat is displaying odd behaviour, such as flying during the day, flopping along the ground, or exhibiting no fear toward you, it is possible the bat is sick. While rare in Alberta (less than 1%), bats can carry the rabies virus. **Never touch a bat with your bare hands.** Report the injured or dead bat to your local [Fish and Wildlife Office](#) for support.



Excluding Bats from Buildings

If you are looking to exclude bats from a building in WBR, the recommended time window ranges from November to February, while bats are away at their winter habitat.

For more information about how to plan for a successful bat exclusion, please reach out to us at bats@watertonbiosphere.com or call 403-563-0058.

For more information on managing bats in buildings, please see [Alberta Community Bat Programs](#) free guide [Managing Bats in Buildings Alberta Guidelines](#).

Learn more about bats in WBR

Carnivores and Communities Program



Photo by Jillian Cooper

Berries on their brain, or rather, hyperphagia from their hormones, are leading bears in WBR to gorge almost non-stop on nutrient-dense foods. Hyperphagia is the increased need to feed, a strategy used by bears to fatten up before retiring to their dens for their seasonally scheduled, supperless slumber.

Fall is an important time to ensure high-risk, high-reward attractants, such as grain and livestock feed are secured. Installing bear-proof doors, hopper bottoms, and steel or concrete floors are all eligible cost sharing projects with the [Carnivores and Communities Program](#) (CACP). The [WBRA Technical Guide: Securing Your Grain Storage](#) is a useful resource for anyone contemplating how to bolster their bear-proofing setup.

Jeff Bectell, our CACP Coordinator, was recently featured in [The Globe and Mail](#), where he discusses the program's role within WBR. Feel free to contact Jeff at jbectell@watertonbiosphere.com to chat about any project ideas that may ease current or future carnivore conflicts on your land.

Learn more about CACP

Community

We enjoyed getting out to a few community markets and events held throughout WBR this summer.

Thank you to all who stopped by to learn, share, and speak with us. We tend to leave these events with more luggage than we packed, often in the form of bright new ideas and opportunities for collaborative action.

If you were unable to make it out to our booth, but are simmering in ideas related to activities, projects, or collaborations within WBR, please reach out to us at info@watertonbiosphere.com.



Elizabeth Anderson, Conservation Biologist, at the Pincher Creek Farmers Market

Get Involved

Thank you for reading our eNewsletter. Please feel free to follow us on social media and visit our website to learn more about the Waterton Biosphere Reserve Association and our projects.

BOARD REPORT



F3a

CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

Chinook Arch Library Board Meeting - August 3, 2023

Summer Reading Program 2023!

The Chinook Arch Summer Reading Program is in full swing! SRP Coordinators Amy Kim and Tori Norlin have made nearly 40 visits to libraries to deliver their program. So far, 435 kids have attended. Thanks to Amy and Tori for a wonderful summer!



Resource Sharing Agreement

Chinook Arch has a long-standing agreement with the City of Lethbridge Library Board that acknowledges the Lethbridge Public Library's contribution to the System through its collections, expertise, and resources. The agreement is reviewed by both parties every two years. No changes to the agreement are recommended by the Chinook Arch Library Board at this time.

Board Members Present

Arrowwood
Barons
Cardston
Coutts
Crowsnest Pass
Fort Macleod
Hill Spring
Lethbridge (County)
Lomond
Magrath
Milk River
Nanton
Pincher Creek
Pincher Creek M.D.
Stavely
Taber M.D.
Vauxhall
Vulcan County
Ministerial Appointment

Corry Walk
Ron Gorzitz
Marsha Jensen
Stephen A. Pain
Doreen Glavin
Jim Monteith
Suzanne French
Tory Campbell
Marie Logan
Darryl Christensen
Anne Michaelis
Amanda Bustard
Mark Barber
Dave Cox
Chelsey Hurt
Tamara Miyanaga
Marilyn Forchuk
Doug Logan
Vic Mensch (Chair)

Regrets

Claresholm
Coaldale
Picture Butte
Raymond
Stirling
Taber
Vulcan
Willow Creek M.D.
LPL Resource Centre

Kelsey Hipkin
Jordan Sailer
Teresa Feist
Kelly Jensen
Gary Bikman
Monica McLean
Debra Wyatt
Maryanne Sandberg
Brendan Cummins

Absent

Barnwell
Cardston County
Carmangay
Champion
Coalhurst
Glenwood
Lethbridge (City)
Milo
Nobleford
Warner
Warner County
ID of Waterton

Jane Johnson
Tom Nish
Sarah Mitchell
Terry Penney
Lyndsay Montina
Linda Allred
Robin Harper
Christopher Northcott
Melissa Jensen
Derek Baron
Morgan Rockenbach
Lesley Little

Thank You and Farewell to Lisa Weekes

Chinook Arch Associate Director Lisa Weekes has accepted a position at the UBC Okanagan Library. The Board would like to formally thank Lisa for her significant contributions to Chinook Arch. During her 5 years with the organization, she masterminded several successful programs, including the Digital Literacy Exchange Program (DLEP), the Seniors and Intergenerational Program, and many others. She also fundraised nearly \$1 million dollars to support these multi-year programs. Chinook Arch Board and staff wish Lisa well in her future endeavours.



Policies Reviewed

The board reviewed and approved the following policies:

- Workplace Violence and Harassment
- Board Meetings
- Bylaws

Contact Us

Chinook Arch Regional Library System
2902 7th Avenue North
Lethbridge, AB T1H 5C6 | 403-380-1500
www.chinookarch.ca | arch@chinookarch.ca



facebook.com/
chinook.arch7



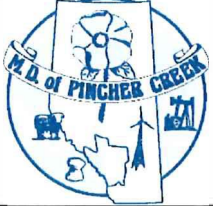


@chinooklibs



@chinooklibs

Administration Guidance Request

G1a

TITLE: PUBLIC WORK OPERATIONAL REPORT			
PREPARED BY: PATRICK GAUVREAU		DATE: SEPTEMBER 6, 2023	
DEPARTMENT: PUBLIC WORKS			
	September 6, 2023	ATTACHMENTS :1. Call Log	
Department Supervisor	Date		
APPROVALS:			
	September 6, 2023		2023/09/06
Department Director	Date	CAO	Date

RECOMMENDATION:

THAT Council, accept the Public Works Operational report for the period of August 18, 2023 to September 6, 2023 as information.

BACKGROUND:

PUBLIC WORKS OPERATIONS FROM AUGUST 18, 2023 TO SEPTEMBER 6, 2023:

FLEET/MECHANICS SHOP

- Several road repairs – fixing hydraulic, fluid leaks
- Repaired mowers (Units 57 & 59)
- Performed standard services on 640, 503
- Replaced tires on 668
- A couple repairs on grader 62 – front tire and hose repairs
- Repaired a trailer we inherited from AES

IN FIELD OPERATIONS

- Repaired the Christie Mines road twice after 2 significant rain events
- 2 grader mowers running
- Signage replacements
- Hauling water to Cowley
- Private driveways
- Grader operators gave special attention to school bus routes
- Droning the gravel pits

Administration Guidance Request

5 graders out on average

CURRENT CHALLENGES

We currently are short staffed and missing the following public works positions:

- 1 seasonal employee – gave notice
- 1 grader operator – retired
- 1 Ops 2 – gave notice and moved away
- 1 Ops 2 – has been vacant since April 2023

FINANCIAL IMPLICATIONS:

None

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	ASSIGNED TO	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-137	Division 2	5-6 Snow fences, need to be repaired or removed as debris is landing in field.		June 22, 2023	Completed	By Seasonals	June 7, 2023
2023-153	Division 1	Terry from Butte Ranches, He said that the grader or gravel truck took out his fence post today July 6 between 8-11 am, between him and his neighbours house.		July 6, 2023	To be actioned		
2023-155	Division 5	Rain water has started washing out road, please check.		July 10, 2023	To be actioned		
2023-157	Division 1	Would like the road graveled. West section of Mitchell Road. By Island lake. If gated is locked call Bill	John G.	July 13, 2023	To be actioned	To be inspected	
2023-158	Division 2	TWP 7-2 West of the 507, east side of bridge there is a lot of potholes. As well as the west side of bridge. 2 worst are by the bridge. If we could get filled.	Tony N.	July 17, 2023	Completed	To be inspected	September 1, 2023
2023-167		Access off highway road need to be graded to bottom of hill	Glen S.	July 31, 2023	To be actioned	Glen Informed	
2023-176	Division 4	waiting for gravel, wondering when he can get it	Brad B.	August 11, 2023	Completed	To be discussed	August 31, 2023
2023-178	Division 4	Damaged Road Sign, TWP 84	Don J.	August 14, 2023	Completed	Put up	August 15, 2023
2023-179	Division 3	Purchased gravel from us, and wasn't home when delivered. would like gravel leveled out , and spread around evenly.	Glen S.	August 15, 2023	To be actioned		
2023-180	Division 2	increased traffic from new arena and bus route, intersection is becoming dangerous and worried about collisions would like yield too a stop sign. PW already came to look at intersection last November and placed markers for signs. Resident under impression that the signs were getting switched?		August 15, 2023	Scheduled for later date	To do traffic count spring 2024	

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	ASSIGNED TO	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-183		Grader hit her gate yesterday August 17th would like someone to come look at it.	Tony N.	August 18, 2023	To be actioned		
2023-184		Stop Sign Missing. Twp43A RR300		August 18, 2023	Not actionable	Alberta Transport Sign	
2023-185	Division 2	Ditches were mowed all around but not hers....Just wondering if they are coming back as its getting high.	Larry K.	August 21, 2023	Completed	Will be done with MD mower	August 23, 2023
2023-186	Division 2	Ditches were mowed all around but not his....Just wondering if they are coming back. Just south of 507 near brocket. Same road as Larry Koop	Larry K.	August 22, 2023	Completed	Will be done with MD mower	August 23, 2023
2023-187	Division 4	Needs gravel half a mile that's bad. West part of road, 4x4 needed to pass road. Thinks it got missed the past few years getting gravel		August 22, 2023			
2023-188	Division 3	People are stuck in the muddy road, He has to feed his cows and will send a bill if he has to pull people out of the mud.	Tony N.	August 22, 2023	Completed		September 7, 2023
2023-189	Division 3	Would like the cattle guards cleaned out		August 24, 2023	To be actioned		
2023-190	Division 3	spoke with someone last winter about getting bushes cut down as they are creating a large drift. And was told it would be done before next winter. And want to confirm snow fence on lynx creek road.		August 28, 2023			
2023-191		I just want to tell you how delighted I am with the recycle facility for the town and md residents! It is well organized, exceptionally clean and the staff have always been helpful and pleasant! It is a pleasure to use!		August 25, 2023	Completed		
2023-192	Division 3	Lundbreck Mobile park green space has lots of damage from MD's heavy equipment on the soft ground and now they are unable to mow the grass. Hoping to get it fixed, she will be sending the pictures to Patrick's email. You can contact her, or her husband		August 28, 2023	To be actioned		

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	ASSIGNED TO	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-193	Division 1	apron from MD road into driveway is getting damaged, the pavement has holes in it. Wondering if we can repair that? Or if they are responsible for that section? Please contact.		August 30, 2023	Not actionable	Alberta Transport Issue	September 7, 2023
2023-194	Division 5	Wash boarded really bad. Well past the hill, into Burmis Mountain Estates and hidden Valley Estates	Glen S.	August 30, 2023	Completed		September 6, 2023
2023-195	Division 3	Driveway Grading		September 1, 2023	To be actioned		
2023-196	Division 5	Driveway grading, got a call a few weeks ago and still hasn't got it done.		September 5, 2023	To be actioned		
2023-197	Division 5	Waiting for Driveway Grading. Please call before going over, he has posts in the ground to mark driveway, can remove if needed	Glen S.	September 5, 2023	To be actioned	To be completed when roads are caught up	
2023-198	Division 4	Rain washed out road a bit and needs to be graded. (left message no contact #)	Shawn Dar.	September 5, 2023	To be actioned		
2023-199	Division 5	Chapel Rock road and North Burmis Road, Trans Canada moving equipment and damaging the road(pounded to bedrock), she would like to know what MD/TC plans on doing to fix the road before the winter. DU Ranch Owners	Glen S.	September 6, 2023	To be actioned	Grading to be done. Road will be checked.	
2023-200		Road Allowance got missed with mowing, hoping to get it done.		September 6, 2023	To be actioned	Will be done when MD mowers are able	
2023-201		Spoke with John 2 weeks ago and was told grading would be finished within the week. Just wondering when it will get done.	Glen S.	September 6, 2023	To be actioned	Will be part of road grading catch up	
2023-202	Division 5	North Burmis Road south of where TC is working is getting really bad.	Glen S.	September 6, 2023	Completed		September 7, 2023
2023-203	Division 5	Snow fence repair.		September 6, 2023	Not actionable	No Contact info	
2023-204	Division 3	Off of Christie Mines road . Wondering how long we are going to keep the portapotties there and if the MD residents are paying for them?	Tony N.	September 6, 2023	To be actioned	To be removed when project complete	
2023-205	Division 2	Would like MD roads mowed, wondering why they didn't get it done this year, before calling and who will be coming to do it? (MD or Contractor) would like a phone call to get answers		September 6, 2023	To be actioned	Mowing behing with shortage of staff	

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	ASSIGNED TO	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-206	Division 1	talked to John and was supposed to have driveway graded....but after talking to her found out she didn't send in a form so I emailed her one and she will send it back.	Brian L.	September 6, 2023	To be actioned	Brian to complete by end of week	
2023-207	Division 4	Wondering when he will get his road graded.	Shawn Dar.	September 7, 2023	To be actioned	Shawn to complete by end of week	
2023-208	Division 3	Our grader hit his sign a while back so he called and ordered a sign from us 2-3 months ago. Wondering when it will be in.		September 7, 2023	To be actioned		
2023-209	Division 4	5 loads of gravel		September 7, 2023			



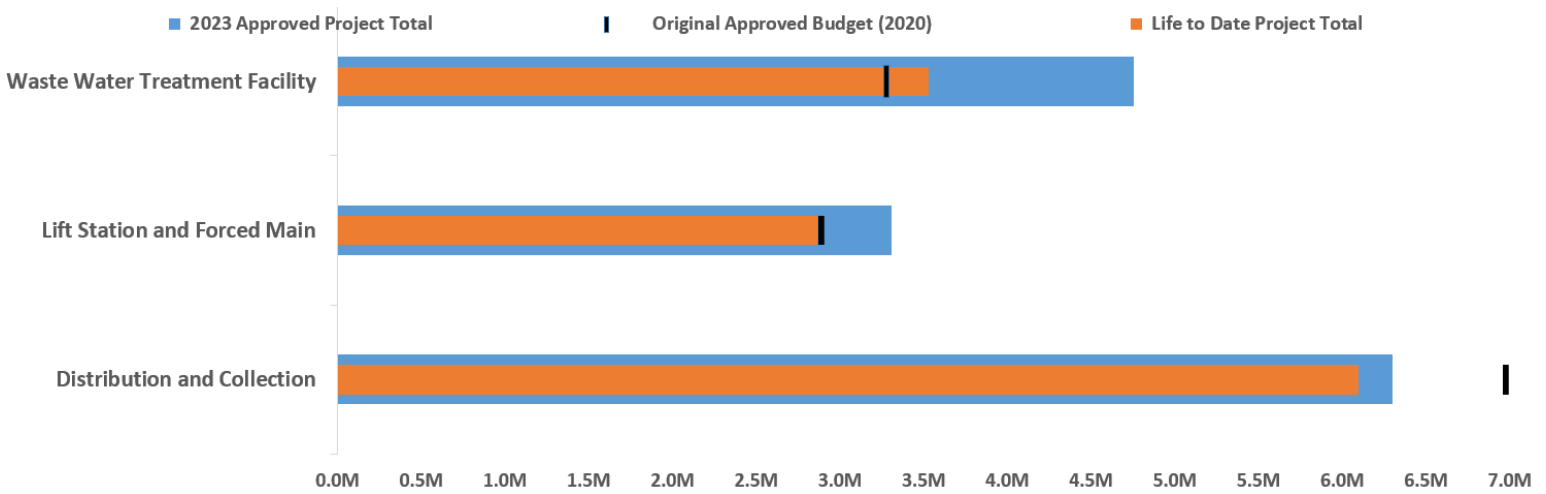
M.D. OF PINCHER CREEK NO. 9 UTILITIES & INFRASTRUCTURE REPORT

G1b

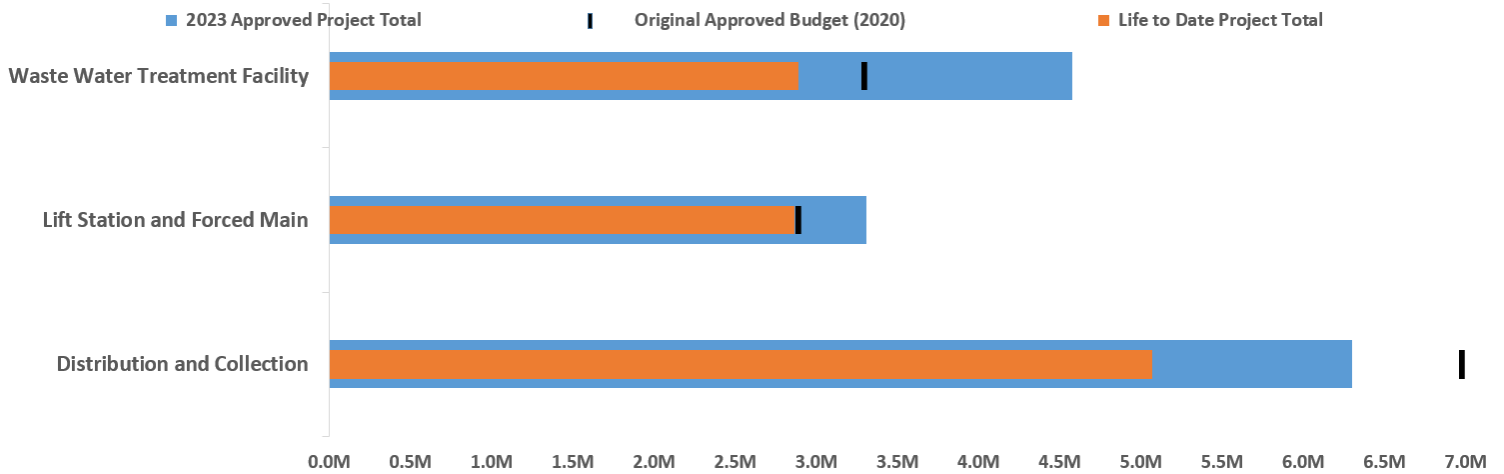
BEAVER MINES

Spend as of September 6th: **\$12,488,674 / \$14,359,848 (87%)**

September 6th: \$12,488,674



August 14th: \$10,821,806



- **Beaver Mines Water Distribution, Collection System**
 - Tender was awarded to BYZ on July 21, 2021.
 - 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
 - U/G Schedule A & B Completion May 31st, 2023 (excluding additional service work)
 - Finalizing CO to accommodate additional days request for scope additions for additional gas crossings, manhole wrapping, fencing and ROW cleanup modifications, U/G Telus lines
 - Deficiencies walkthrough complete June 22nd, 2023. Anticipate project full construction completion by end of month
 - Final walkthrough completed August 1st, 2023. Total completion was requested based on a July 21st completion date, with minor deficiencies to be addressed under holdback
 - Completion date request under review
 - **Anticipate releasing total completion for BYZ by Council meeting**
 - Projecting final costs to be within current budget
 - Working to closeout contractual duties related to landowner ROW agreements and remaining related costs

- **Beaver Mines Waste Facility/System**
 - Tender was awarded to BYZ on May 31, 2022
 - BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**
 - Lagoon cells base civil work complete, liner installed. Significant deficiencies related to liner installation have been noted, which is resulting in a delay of initial fill and commissioning of lagoon system
 - **Site works 90% complete. Liner deficiency fixes under final inspection with initial fill of lagoon system and commissioning of laterals, lagoon cells, and aeration system to follow**
 - **Fencing and final civil/cleanup work to continue during fill/operation**
 - Anticipate completing initial fill of lagoon system and commission of aeration systems week of **Aug 28th council meeting**. 2 week process with flow acceptance expected after successful test
 - Anticipate substantial completion of construction end of September, 2023

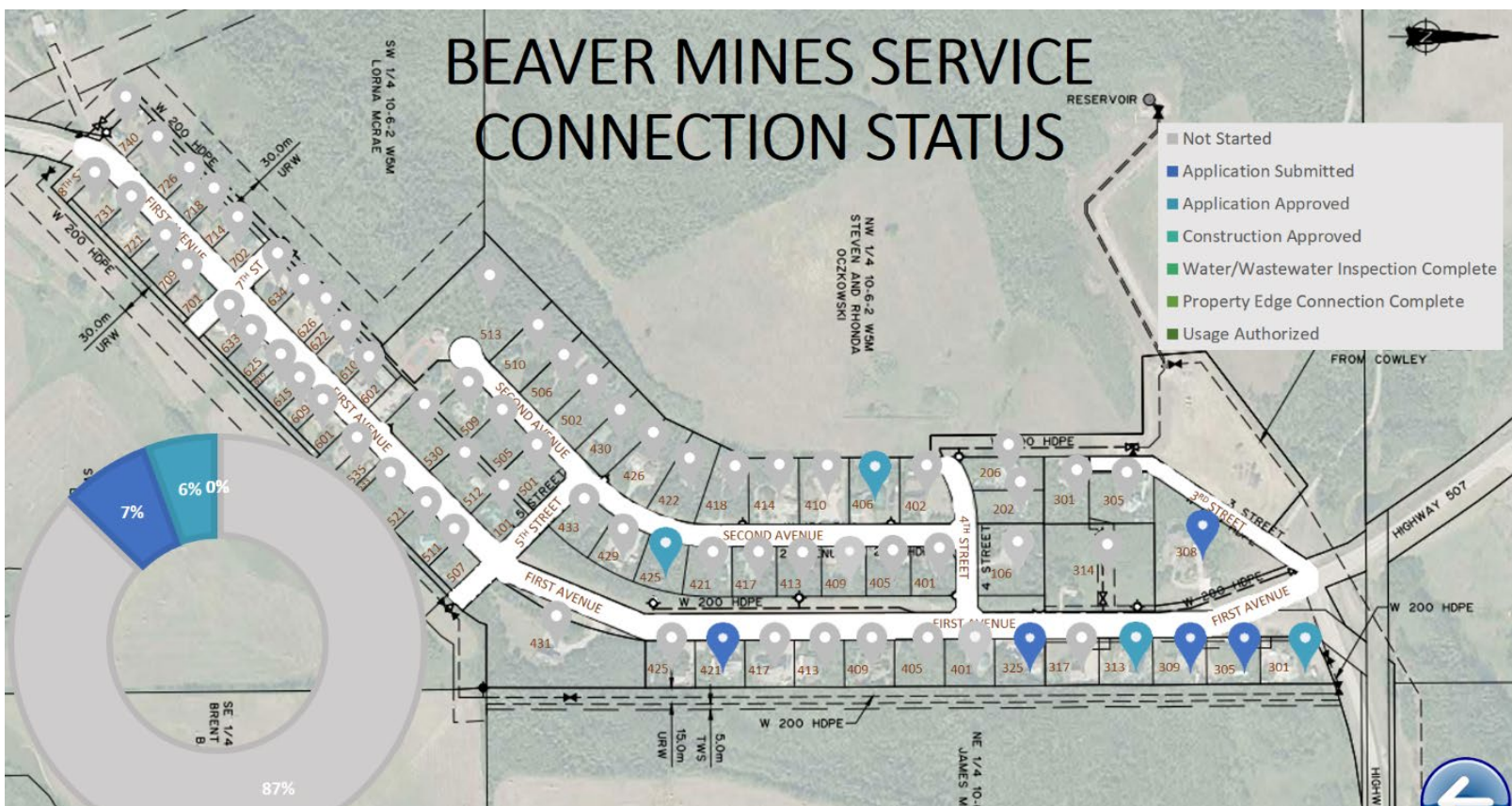
- **Beaver Mines Forcemain & Lift Station**
 - Tender was awarded to Parcon for Lift Station June 15th **\$2,326,091 (Original Budget: \$2,220,000)**
 - Construction awarded to low bidder for forcemain work:
 - TA Excavating: **\$386,925 (Eng. Est. \$600,000)**
 - Long lead generator and electrical control center identified as major point of supply chain delay that has potential for substantial delay. Working with contractor and engineering firm to mitigate this issue.
 - Substantial completion is now June 30th, 2023 (up and running date), total completion (permanent MCC/generator installed) Nov. 30th, 2023
 - Forcemain complete
 - Site is ready to convey flows. Substantial completion excluding permanent MCC/generator installation **anticipated for September 1st, 2023 complete**
 - Anticipate opening the lift station and forcemain to full potable water flows to fill the wastewater lagoon week of **Aug 28th council meeting**

Appeal was dropped July 11th, 2023 and the file was officially closed by the Alberta Environmental Appeals Board July 14th, 2023.

Current Water Operations Activity

Ongoing Water Supply Issues

- Issued a Stage 3 water restriction August 16th, 2023
 - Updates being sent weekly to Council regarding temporary and permanent solutions
- Beaver Mines Lot Servicing Utility Services Guidelines released May 30th, 2023. 6 general and 2 plumbing contractor prequalified to date. Application process open to residents
 - 96 applications received, 42 fully approved



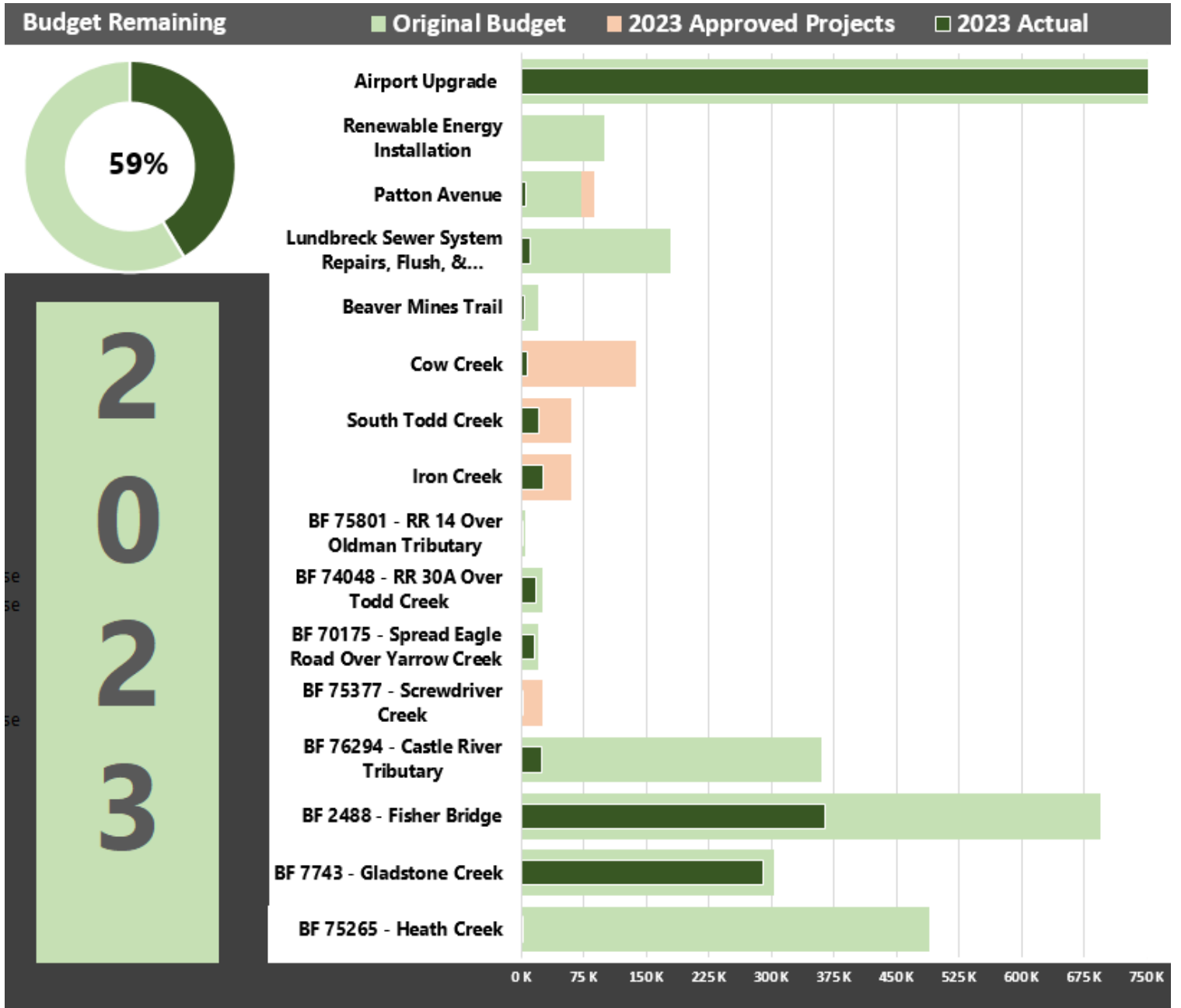
- Released guidance to residents Aug 28th notifying residents of restrictions and encouraging hookup next year where feasible
- Confirmed the MD Distribution System Code of Practice does not require flow testing for capacity. National Fire Protection Association (NFPA) guidance recommends every 5 years. The intent is not to mandate routine 5-year testing of all hydrants. Flushing is completed annually for MD hydrants
- Hydrant flow testing in BM was completed by PCES and passed for fire flow. PCES is updating the Fire Underwriters Survey

- **Standpipes**

- PC Standpipe coin acceptor sent for warranty replacement. BM coin acceptor moved to PC for time being. Fixed part received and installed July 26th, 2023. Spare ordered for coin acceptor
- Last Known Issue: June 2023
- PC Standpipe experienced vandalism July 31st, 2023
- Replacement equivalent systems (coin/credit ready with remote communication) estimated at \$25-\$35,000/site

Large Capital and Other Projects

Total Approved Budget: \$3,559,000. Spend as of September 6th, 2023: \$1,718,298 August 14th, 2023: \$1,718,298



Airport Lighting – Design 2022, Construction 2023

Install Airport Airfield Lighting Replacement, with portion of funds from STIP

- Design-build contract awarded to Black & McDonald (**Cost: \$979,600, Original Budget: \$867,000. Revised Contract: \$1,016,435 + line removal/paint**)
- Generator installation will be completed after Aug 1, 2023 due to long lead delivery
- Deficiency walkthrough complete June 28th, 2023. Partial completion for entire scope excluding generator install has been executed
 - Request for substantial completion (excluding generator) officially received September 5th (June 30th completion)
- Approached by an AI drone company to capture images of our new painting for free as part of their data gathering/algorithm improvement. **No followup received**

Lundbreck Sewer System Repairs – Design/Construction 2023

Repair of 3 sewer main locations within the Hamlet of Lundbreck

- Working with MPE on brief scope of work package for quotation. Design work awarded February 1st, 2023, project setup and quotation package underway
- Draft drawings received March 2nd, 2023, review complete. Quotation package received April 6th, review complete. Released May 18th, due back May 30th
- 2 bids received, budget exceeded. Met with low bidder to review options to keep costs under the budget, found a path forward
- **Construction complete. Minor surface deficiencies to be cleaned up prior to issuing total performance**
- **Contractor (Jenex) was able to keep costs under budget and perform additional work upon finding unforeseen subsurface deficiencies despite initial bid being over budget**

Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2023

Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization

- ACP Grant submitted in 2022, will not hear back until March/April 2023. Notice of successful grant received March 21st, 2023. Expanding scope to include Cowley
- Kickoff meeting held March 6th, 2023. Anticipate starting analysis work and investigations throughout April
- Reached out to brewery April 4th to arrange sampling. Sampling complete May 11th at lagoon and brewery 2023. Plan to setup actual flow monitoring this summer.
 - Plan is to measure flow over course of Summer to confirm mass balance
 - Continued delays with metering device. Plan to draft report with assumed flows and update once flow monitoring device arrives. Anticipate preliminary results **by council meeting**
- Sampling results received and sent to brewery for reference

Beaver Mines Trail – Design/Construction 2023

Phase 1 design along HWY between 5th and 4th street and potential construction (if funds are available)

- Began engagement with MPE and kicked off preliminary routing February 1st, 2023.
- Permit received June 23, 2023. A crosswalk has been requested by ATEC across 4th St. In discussion regarding this piece
- Construction of pathway complete, with exception of signage and benched area

Therriault Dam – Geotechnical & Misc. Studies – *Engineering 2023*

Address high priority deficiencies for the Therriault Dam

- Agreement signed with SNC Lavalin for Geotechnical & Hydrotechnical Assessments for the damn Jan 11, 2023
- Kickoff complete Jan 24, 2023. Geotechnical drill complete March 22nd. Piezometers (water pressure measurement tools) placed, will check readings in 2 weeks
- Spillway drone photogram will be complete when weather allows. Complete April 21st
- Draft reports received end of May, initial review complete. Meeting held with SNC Aug 23rd to discuss plan to finalize reports and recommendations. Anticipate receiving finalized reports by Council meeting
 - Therriault Dam has deficiencies that should be monitored and addressed

Energy Projects

MD Estimated Annual Energy Savings: \$22,434

MD Achieved Annual Savings: \$26,287*

MD Funding Secured (Total): \$192,098

**Based on utility bill review adjusted cost savings and the ICF agreement framework. This number is expected to rise as projects completed within the last year haven't seen a full year of savings.*

• General Updates

- Multipurpose facility rooftop unit installation planned for late September 2023
- Lebel mansion windows grant approved July 25, 2023
 - Project on hold until directive received from Town
- Arena and MPF retrofit
 - Community Building Retrofit grant pre-application submitted for 25% of Arena upgrades March 3, 2023
 - Completed duty to consult form August 8, 2023
 - Feasibility study completed August 11, 2023
 - Full application submitted August 28, 2023
- High efficiency furnace replacement in Airport
 - Complete
- Received confirmation of \$22,080 for Electrical Tracking System at the Multipurpose facility
 - Install tentatively scheduled for late September
- Grant received from Lethbridge Community Foundation for \$5,000 to install offgrid equipment and remove the electrical service at the Lundbreck Welcome Sign
 - Anticipate awarding to low bidder for ~\$7,500
 - Install expected early September pending Council approval
 - Annual savings projected to be \$980-\$1,100
- QUEST net zero accelerator
 - Launch survey completed

- Engaged Fortis and Apex with utility survey
 - Fortis completed and submitted survey August 31, 2023
 - Lebel solar project
 - To include a solar array and display inside to teach residents about the outputs of solar and the process for developing it
 - \$10,000 received from Lethbridge Community Foundation
 - \$7,000 USD from Enel North America has been committed
 - Town has tabled project for review in August
 - Presented project update August 28, 2023 with education sample
 - Town has requested to revisit when grant funding news is received
 - Submitted expression of interest for Energy Futures Lab roadshow in 2024. Received letters of support from Matthew Halton high school, Fortis Alberta, Riteline Electric, Southwest Alberta Sustainable Communities Initiative, and Enel North America
 - Decision expected October 2023
- **EV Chargers**
 - Concrete work complete August 21, 2023
 - Awaiting final invoice to submit funding closeout
 - Town and Castle funding closeout submitted
 - **Eco-centre Solar Installation**
 - Complete July 20, 2023, producing power into grid
 - 523 kw-hr produced to date
 - **Climate Resiliency and Adaptation Plan**
 - Alberta Municipalities has submitted a proposal to present this project at the United Nations Conference of Parties in Abu Dhabi pending Town and MD council approval
 - PC-REMO to take lead on:
 - Firesmart and flooding legislation recommendations
 - Fuel management program
 - Heat and Smoke emergency response plans
 - Flood infrastructure development plans
 - Project brief developed for review by Climate Resilience Team
 - Wind projections study
 - Sustainable procurement policy
 - Homeowner assessment toolkit
 - Drought response plan
 - Natural Asset inventory
 - Tourism and recreation master plan
 - Emergency preparedness education and communication
 - Team met August 30, 2023 to review project briefs. Directed as follows:
 - Request PARC to present wind study to next joint council to discuss seed funding and allow team to approach other stakeholders
 - Develop draft of homeowner assessment toolkit and recommendations for home resiliency
 - Develop draft recommendations to be included in both Town and MD procurement policies based on examples from existing municipalities
 - Develop recommendations for deliverables in any future Tourism master plan

- Review progress on PC-REMO tasks on bi-monthly basis
- **Clean Energy Improvement Program**
 - Full application submitted June 29, 2023
 - Amendments made based on FCM feedback and resubmitted August 11, 2023
 - Expected launch pending grant approval in Q2 2024
- **Ford Lightning**
 - Tender received from Marlborough Ford with estimated ETA of September 2023
 - Awarded to only bidder Marlborough Ford **\$80,371.25** (Budget \$85,000)
 - Received July 26, 2023
 - Tracking usage to compare vs gas equivalent
 - Distance: 693 km, Energy used: 307 kWh
 - Cost (energy only): \$18.42, Cost (energy+T&D): \$49.12
 - Cost of unit 504 to drive equivalent distance: \$142.2
 - Total Savings: \$93.08
 - Funding closeout submitted September 5, 2023
- **Solar Installation**
 - RFP closed March 31, 2023
 - 5 proposals received
 - Preferred contractors selected, awaiting funding streams before awarding
 - Discussion underway with NavCanada about specific requirements for ensuring glare mitigation
 - A stamped Engineering report on the glare characteristics of the selected panels has been provided
 - Transport Canada has reviewed the glare report and declared it sufficient
 - Project Award pending funding release
 - Contractor has indicated August 1st latest launch date to complete project before Winter
 - Beginning microgeneration and Transport Canada application process in preparation for grant launch
 - Discussion with MCCAC indicates grant funding to be available later than expected
 - To be revisited in 2024 budget

Capital Projects Update - Bridges

- **Bridge File 75265 – Local Road over Heath Creek, NE-11-10-01-W5M**
 - Tender awarded for engineering in 2021
 - Roseke Engineering at **\$52,162.00** (Budget: \$53,000.00)
 - Tender awarded for construction in 2023
 - Volker Stevin at **\$367,000** (Estimate: \$475,700)
 - Awarded bidder \$124,000 lower than cancelled Tender May, 2022
 - Land is purchased and agreements are signed. Title registration may take a few months
 - STIP Application submitted, not awarded
 - Anticipated completion by Sep. 30th, 2023
 - Pre-construction kickoff meeting held August 1st, 2023
 - Construction began August 23rd, anticipate completion around Sep 15th
 - Construction timeline and quality exceeding expectations

- **Bridge File 7743 – Local Road over Gladstone Creek, SW-23-05-02-W5M**
 - Project complete

- **Bridge File 75377 – Local Road over Screwdriver Creek, NW-08-06-02-W5M**
 - Project complete

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
 - ISL awarded Supply-Build Engineering contract
 - Design, Supply, & Fabrication of Prefabricated Bridge awarded to Algonquin Bridge (**Cost: \$458,040. Eng. Est: \$638,000**).
 - RFPQ (Request for Contractor Pre-Qualification) for Installation has been sent out and closed July 26th. Installation RFQ bids received September 14th, 2022. Awarded to low bidder (**Cost: \$330,954. Eng. Est: \$349,000**)
 - Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed. Work falls under new DFO code of practice for clear span bridge
 - Scour identified under existing abutment. Awaiting costed plan from ISL for discussion
 - Bridge open for traffic flow
 - Signage and epoxy crack injection complete. Abutment repair and guardrail work still ongoing

- **Bridge File 74048 – Todd Creek Culvert, NW-36-009-03 W5M**
 - Pricing Received for Preliminary Engineering & Design
 - Awarded to Roseke Engineering at **\$18,286** (QAES Assessment scope added)
 - Evaluating maintenance and/or replacement options for the 1962 1.8mx1.1mx15.8m culvert
 - Class C waterbody with Restricted Activity Period (RAP). No detour
 - Preliminary Engineering complete May 9th, 2023
 - Recommendation is to replace if STIP funding can be obtained, or install timber struts until funding can be obtained (to be discussed in 2024 budget planning)

- **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**
 - Pricing Received for Preliminary Engineering & Design from multiple firms.
 - Awarded to Roseke Engineering at **\$17,990 (Budget \$20,000)**

- Class C waterbody with Restricted Activity Period (RAP) and critical habitat for at-risk species
- Preliminary engineering report complete June 9th, 2023. Proceeding with design and permitting. Scope includes:
 - Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to east timber span, channel realignment, and west abutment riprap work
- **Bridge File 75801 – Oldman River Tributary Culvert, SW-09-010-01 W5M**
 - Pricing Received for Preliminary Engineering & Design
 - Awarded to Roseke Engineering at **\$4,314.83 (Budget \$5,000)**
 - Evaluating maintenance design for struts the 1953 1.4mx1.6mx24m culvert
 - Class D waterbody with no RAP
 - Preliminary engineering complete. Struts recommended, drawing complete
 - Determining feasibility of doing in-house vs. contracting out in 2024. To be discussed in 2024 budget planning
- **Bridge File 76294– 2nd Tributary to Castle River, SW 32-006-01 W5M**
 - Preliminary Engineering & Design awarded to Roseke July 14, 2022
 - Tender awarded for construction in 2023
 - East Butte at **\$198,407** (Estimate: \$253,500)
 - Recommendation is replacement with an upsized 1.6m diameter x 27m L single culvert (existing structure is 1.5m diameter x 18.3m L)
 - STIP funding confirmed April 17th, 2023
 - Anticipated completion by Nov. 30th, 2023
 - Contract signed
 - ECO Plan and Traffic plan submitted and sent back with comments. Contractor responded Sep 5th and intends to start between Sep 11th-22nd if all goes well on current job
- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
 - **\$150,000** in grant funding awarded for Year 1 of this program
 - **Fintegrate** awarded initial contract to assess all MD crossings, prioritize for remediation, & perform detailed regulatory authorizations
 - Work has begun on prioritization & initial assessment, 175+ crossings reviewed
 - Anticipate moving forward with design of 3 crossings. Proposals received for 3 eligible crossings, kicked off preliminary design January 20th, 2023
 - BF 7080 Dunganvan Creek Culvert Replacement, SW-17-003-29 W4M
 - Tapay (Carbondale) Road over Iron Creek Culvert Replacement, SW-15-006-03 W5M
 - TWN Rd. 31A (Chapel Rock) over South Todd Creek Culvert Replacement, SE-023-09-03 W5M
 - Anticipating regulatory Directives making dealing with SAR crossings mandatory
 - Y1 grant extension to November 30th, 2023 received
 - Funding agreement signed March 28th, 2023 for additional \$1.55M to cover additional assessment, and engineering along with replacement of 2 crossings, to be complete by March 2025

- **WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M**
 - Prelim. engineering complete. Design awarded to Roseke Engineering
 - 100% grant funded (excluding potential land costs)
 - Anticipated structure is a 4.7m x 2m corrugated steel box culvert
 - Anticipate 2024 construction

- **WCR #2: South Todd Creek Trib. under Chapel Rock Road, LSD SE-23-009-03 W5M**
 - Prelim. engineering complete. Design awarded to Roseke Engineering
 - 100% grant funded (excluding potential land costs)
 - Anticipated structure is a 1.6m open bottom CSP culvert
 - Anticipate 2024 construction

- **WCR #3: Cow Creek Trib. under North NU Road, LSD NE-35-008-03 W5M**
 - Design & QAES portion awarded to ISL Engineering
 - Engineering and design will be 100% grant funded (excluding potential land costs)
 - QAES report complete
 - Anticipate construction late Summer/Fall 2023 by PW
 - Received design brief from ISL September 1st. Reviewing with PW team to finalize path forward

Roads

- **Patton Avenue (Lundbreck) - *Engineering and construction 2023***
 - Project complete

Recommendation:

That the Utilities & Infrastructure report for the period August 17th – September 6th is received as information.

Prepared by: Roland/David/Tristan




Date: September 6th, 2023

Submitted to: Council

Date: September 12th, 2023

Recommendation to Council

G1c

TITLE: Capital Request: Lundbreck Welcome Sign Solar			
PREPARED BY: Tristan Walker		DATE: September 6th, 2023	
DEPARTMENT: Utilities & Infrastructure			
Department Supervisor		Date	ATTACHMENTS: 1. None
APPROVALS:			
Tristan Walker		Roland Milligan	
	<i>06/09/2023</i>		<i>2023/09/06</i>
Prepared by	Date	CAO	Date

RECOMMENDATION:
That Council approves \$3,000 in funds from the Public Reserve Trust for the Lundbreck Welcome sign solar project with the remainder \$5,000 in costs being covered by the Lethbridge Community Foundation Grant

BACKGROUND:
 The Lundbreck Welcome sign has an array of lights and seasonal decorations that are currently powered by a grid connection. These lights use very low energy throughout the year, amounting to an average of 375 kWh over the last two years. This costs approximately \$25 in energy charges, however the grid connection has fixed costs amounting to over \$1,000 annually.

The project was planned under operational budget for 2024, but quotes came in over the current \$5,000 threshold.

The Lundbreck Gardeners and Lundbreck Community Council are supportive adding solar to power the sign.

The Lethbridge Community Foundation has provided a grant of \$5,000 in support of the project that was distributed in May 2023.





Recommendation to Council

FINANCIAL IMPLICATIONS:

This project is expected to save \$900-\$1,100 per year in Transmission and Distribution costs. The project budget will be \$8,000. A \$5,000 grant from the Lethbridge Community Foundation will bring the total cost to the MD to \$3,000 for a 2.5 year payback on the system.

Recommendation to Council

G1d

TITLE: Raw Water Station; Emergency Pump Pulls			
PREPARED BY: David Desabrais/Meghan Dobie		DATE: September 6th, 2023	
DEPARTMENT: Utilities & Infrastructure			
 Department Supervisor		SEP 6/23 Date	ATTACHMENTS: 1. Pump Picture
APPROVALS:			
 Department Director	SEP 6/23 Date	 CAO	2023/09/05 Date

RECOMMENDATION:

That Council allocate \$46,000 from the Water and Wastewater Reserve to fund the Raw Water Station Pumps Repairs

BACKGROUND:

In early March, 2023 the raw water station started to experience electrical fault issues in one (1) of two (2) raw water pumps under the Oldman Reservoir. Investigation concluded that the pump needed to be pulled to diagnose

- On April 17, 2023 the second raw water pump (the one that appeared to have been running fine) went down. This put the MD in contravention of our water approval, and an emergency pull was arranged. The cast coupling between the pump and motor was broken. The motor was replaced and reinstalled
- On May 12th, 2023, the decision was made to pull the original pump giving issues, as they were getting worse and we could not wait for a full stainless steel equivalent. Significant erosion was discovered between the pump and motor. The pump was pulled and reinstalled with a sacrificial anode. This work was fully complete June 29th, 2023





FINANCIAL IMPLICATIONS:

The total cost for these two emergency repairs was \$46,000



Administration Guidance Request

Gle

TITLE: Climate Resiliency and Adaptation Plan Presentation at COP 28			
PREPARED BY: Tristan Walker		DATE: September 6, 2023	
DEPARTMENT: Energy			
David Desabrais	23/09/06	ATTACHMENTS: 1. None	
Department Supervisor	Date		
APPROVALS:			
 David Desabrais	 23/09/06	 Roland Milligan	2023/09/06
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council provide guidance on the presentation the Climate Resiliency and Adaptation Plan at COP 28 in Abu Dhabi being proposed by Alberta Municipalities for the Canadian Pavilion.

BACKGROUND:

COP 28 is United Nations 28th Conference of Parties for the UN framework Convention on Climate Change. The conference serves as a meeting place for world leaders to gather and work on solutions to mitigate and adapt to the changing climate.

The Climate Resiliency and Adaptation plan was developed in partnership with the Municipal District of Pincher Creek with consultation from the Piikani Nation from October 2022 to June 2023. This project has gained renown in its approach to collaboration and integration of cross boarder stakeholders.

Alberta Municipalities has reached out to the Municipal Energy Project Lead to indicate a desire to propose the presentation of this project to the Canadian team at the event. They have also reached out to the Piikani Nation, and the AllOneSky Foundation for representatives to attend.

SUMMARY OF OPTIONS

- A) That Council support the proposal and commit to sending a delegate or multiple delegates from the project team
- B) That Council deny the request to support the presentation the report
- C) That Council allow for the report to be presented but convey that a representative from the MD will not attend





Administration Guidance Request

FINANCIAL IMPLICATIONS:

Salary costs of the representative for the duration of the presentation. Travel costs will come at no expense to the MD should the Municipal Energy Project Lead be sent as a delegate. Other delegate selections may require travel expenses to be covered at a cost of \$3500 per person.

Recommendation to Council

G1f

TITLE: HWY 507 INTERSECTION IMPROVEMENTS, at RGE. RD. 284 and TWP. RD. 60			
PREPARED BY: PATRICK GAUVREAU		DATE: September 7, 2023	
DEPARTMENT: PUBLIC WORKS			
 _____ Department Supervisor		September 7, 2023 _____ Date	ATTACHMENTS: 1. None
APPROVALS:			
 _____ Department Director		September 7, 2023 _____ Date	 _____ CAO
		_____ Date	2023/09/07 Date

RECOMMENDATION:

**THAT Council accept this report as information, and further;
That the project be funded through the Road Construction Reserve.**

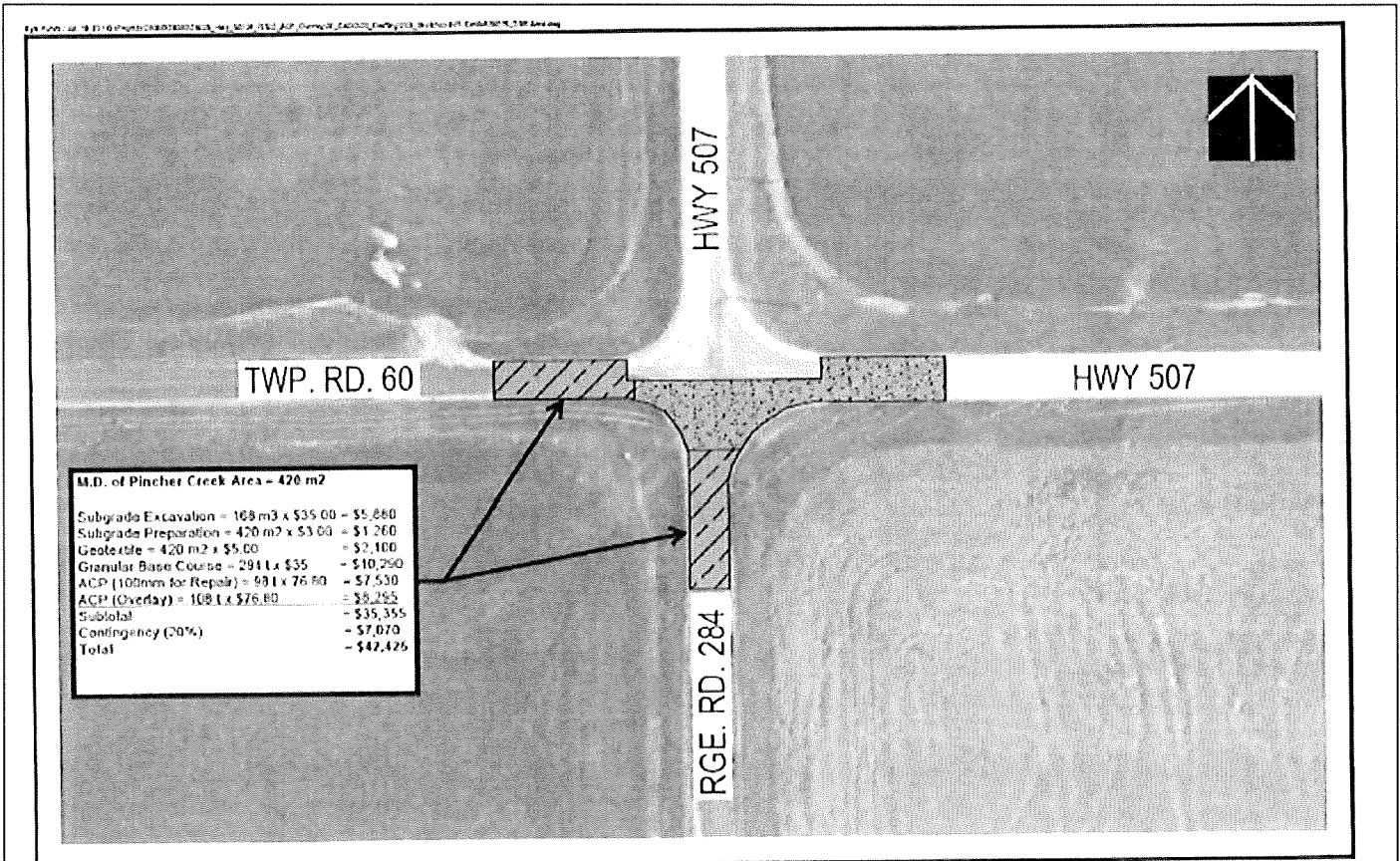
BACKGROUND:

The MD was approached by Alberta Transportation consultants ISL Engineering and Land Services Ltd. on July 19, 2023 in regards to the Hwy. 507 repaving project. It was identified that there are existing paved portions of Twp Rd 60 and Rge Rd 284 (along this projects work area) within the MD’s right of way that are in very poor condition and should be considered for repairs.

There are other deep strength repairs being done on Hwy. 507 within Alberta Transportation’s right-of-way at our RR284/TR60 location. It would be in the MD’s best interest in having these areas repaired and repaved in conjunction with the other highway work being performed since there will be significant cost savings. Unit pricing will be significantly lower due to the volume of the HWY 507 project and the savings in mobilizing and de-mobilizing equipment.

Below is a sketch outlining the repairs and costs for the MD’s portion.

Recommendation to Council



HWY 507:04 DEEP STRENGTH REPAIRS

EXHIBIT No

1:1000 JULY 2023

Estimated Schedule of Costs

Description	Quantity	Units	Unit Price	Amount
Subgrade Excavation	168	cu. m	\$35.00	\$5,880.00
Preparing Subgrade Surface (First Layer)	420	sq. m	\$3.00	\$1,260.00
Geotextile for Materials Separation – Supply and Install (Class B)	420	sq. m	\$5.00	\$2,100.00
Granular Base Course Des. 2 Cl. 25	294	tonne	\$35.00	\$10,290.00
Asphalt Concrete Pavement – EPS Mix Type L1 (PG 52-34)	206	tonne	\$76.80	\$15,820.80
Subtotal:				\$35,350.80
Contingency:				\$7,074.20
Total:				\$42,425

Recommendation to Council

FINANCIAL IMPLICATIONS:

All funding for this project, \$42,425, will come from the Road Construction Reserve.

Recommendation to Council

G1g

TITLE: Regional Transportation Master Plan Project; 2023/24 Alberta Community Partnership Grant			
PREPARED BY: Patrick Gauvreau		DATE: September 6, 2023	
DEPARTMENT: Public Works			
	September 6, 2023	ATTACHMENTS: 1. N/A	
<i>[Signature]</i>	Date		
APPROVALS:			
	September 6, 2023		<i>[Signature]</i>
<i>[Signature]</i>	Date	CAO	<i>2023/09/06</i>
Department Director	Date	CAO	Date

REQUEST:

That Council support a submission of a 2023/24 Alberta Community Partnership Grant Application in support of the Regional Transportation Master Plan project.

BACKGROUND:

The Alberta Community Partnership (ACP) Inter-municipal Collaboration Program provides funding to partnerships of 2+ municipalities to develop regional plans, service delivery frameworks, and regional service delivery efficiencies.

The grant covers up to \$200,000 and requires no municipal contribution. This program is being partnered with the Municipal District of Ranchland.

Project Description - The partnership between the Municipal District of Pincher Creek and the Municipal District of Ranchland recognizes the importance of well-maintained municipal infrastructure for the enhanced delivery of reliable and safe transportation services and want to ensure we are positioned to address future operational and infrastructure requirements through the development of a regional transportation master plan.

The regional transportation master plan project will include a condition assessment of the transportation infrastructure and is focused on obtaining and analyzing data related to the road network extending to the shared boundaries, transportation corridors of mutual interest (e.g., Maycroft Road), traffic volumes, identification of deficiencies and plans to address those deficiencies, identification of upgrades for future

Recommendation to Council

development, and updating the 10-year capital plans. This information will establish a framework to guide informed decisions on required local and joint transportation infrastructure improvements and upgrades.

The partnership will hire a consultant to undertake the following activities:

1. Data collection and review of all reports, data, plans, drawings, digital base maps, air photos.
2. Complete a visual inspection and condition assessment of the road network.
3. Develop road network improvement recommendations and cost models.
4. Stakeholder consultation.
5. Incorporate recommended upgrades into 10-year capital plans.

Regional Benefits - The primary reason for this project is to ensure the health and safety of the region's residents and it is also a key element of municipal and regional sustainability. A proactive planning approach to identify the condition of the vast transportation network, is critical in determining priority and timing of required road network improvements. Additional regional benefits include a focus on:

- safe access for fire and emergency service response;
- agriculture and food production;
- industrial movement of goods and services;
- access to recreational opportunities; and
- attracting investments and supporting economic growth.

The regional transportation network plan addresses coordination of the transportation network and land use framework to guide development to ensure it occurs in an orderly, economic, efficient, and harmonious manner that is sustainable. A safe and viable transportation network is foundational to enhanced quality of life for all residents in the region.

This project aligns with and supports the intermunicipal collaboration framework (ICF) objective that speaks to the importance of regional cooperation for the delivery of vital core municipal services.

Estimated Project Budget

Item Description	Estimated Item Cost
Transportation network data collection and analysis summary report.	\$48,000
Transportation network improvement recommendations and cost models	\$65,000
Transportation network plan and summary report	\$65,000
Updates to 10-year capital plan	\$22,000
Total Project Costs	\$200,000

Both Council's must confirm their project involvement through council resolutions or motions. The deadline for this funding application is October 2, 2023.

Recommendation to Council




FINANCIAL IMPLICATIONS:

No costs to the MD to prepare and submit grant.

If the grant is received, costs associated with the Regional Transportation Master Plan project can be retroactively covered.

Recommendation to Council

G3a

TITLE: 2024 Southern Alberta Partnership Ortho Photo Project			
PREPARED BY: Jason Wagenaar 		DATE: 2023-08-30	
DEPARTMENT: Planning & Development			
		ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Request to participate 2. Draft participation letter 	
APPROVALS:			
Roland Milligan	2023-08-30		2023-08-30
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council agree to participate in the Southern Alberta 2024 Ortho Photo Project and authorizes the Municipal District of Willow Creek No. 26 to act as the managing partner for the project on the MD's behalf.

BACKGROUND:

The MD participates every three years in the Southern Alberta Ortho Photo Partnership. With this participation, the MD receives updated aerial imagery for the MD 's Geographical Information System. The MD of Willow Creek has managed this project in the past and is ready to manage it again with the MD' s consent. The MD's portion in 2021 was approximately \$54,501 for the entire MD, and an additional \$11,508 for the Hamlets (higher image resolution) totaling \$65,559. The MD's intent to participate in the project will be combined with other municipalities and organizations and will help determine the overall cost of the project. More participants would bring down the cost. In discussions with the MD of Willow Creek, intending to participate at this point does not commit the MD to any costs. The MD will be provided the overall costs at some point in early 2024, and given the opportunity to participate or not at that point.

FINANCIAL IMPLICATIONS:

Approximate cost of \$59,000 without grants for the 2024 budget year. Costs may be reduced by 20% - 40% if grants are available. No Hamlet high resolution imagery will be captured for the 2024 aerial imagery project.



Municipal District of Willow Creek No. 26

Office of the Administrator

www.mdwillowcreek.com
273129 Secondary Hwy 520
Claresholm Industrial Airport
Box 550, Claresholm Alberta T0L 0T0

Office: (403) 625-3351
Fax: (403) 625-3886
Shop: (403) 625-3030
Toll Free: 888-337-3351

August 11, 2023

Dear Southern Alberta Ortho Group Chief Administrative Officers,

I am contacting you at this time in regards to the Southern Alberta Ortho Photo Partnership and the planned 2024 ortho photo project to determine whether your municipality intends to participate in the project.

This partnership represents an area that covers most of Southern Alberta. This will be our 8th Ortho Photo Acquisition which includes projects in 2003, 2006, 2009, 2012, 2015, 2018 and 2021.

The Municipal District of Willow Creek is prepared to manage the project with your consent. If another municipality is prepared to take on the project, we are willing to step aside and support them in this initiative. The managing partner represents the partnership in grant applications (if applicable), issuance of the RFP, contracts, payment processing and legal proceedings if required.

We proposed to once again engage Camal Dharamdial of the City of Calgary to manage the project along with his planned successor Mr. Daniel Hrouda who will be assisting Camal with the project this cycle.

The value of the long-term relationship that we have been able to establish with the City of Calgary has enabled the ortho group to access legal, technical and data processing resources that far exceed our costs. We are pleased that the city has offered Daniel as a future resource to support this project and have indicated that they will continue to offer this service to our partnership.

Camal and Daniel will be seeking grant funds to offset our costs. Additionally, the project costs have been demonstrably lower when we have included other organizations such as irrigation districts. We will contact them once we believe that we have regional support for the 2024 ortho project. We would invite you to contact any other municipal or government agencies who you believe would be interested in the ortho data. It is our intention once again to contact the Government of Alberta to determine their interest in acquiring the ortho photos – in the past the commitment from the GOA has occurred after the Request for Proposal for the project has been issued.

For budget purposes the cost for the 2024 ortho photo project is estimated to be 6% higher than the 2021 costs.

We propose the following timeline:

- October 13, 2023 - Council resolution to participate in the 2024 Ortho Photo Project and to appoint the M.D. of Willow Creek as the managing partner received by the M.D. of Willow Creek (draft appointment letter attached).
- November 1, 2023 – A determination to move forward (or not) with the 2024 Ortho Photo Project as determined by the number of municipalities and other organizations participating.
- January 15, 2024 – Issue the Request for Proposals for the Ortho Photo Project on Alberta Purchasing Connection.
- February 16, 2024 – RFP's Close
- March 1, 2024 – Award the Contract for the 2024 Ortho Photo Project
- July 31, 2024 - Complete ortho photo collection phase of project

We look forward to your input and response to this inquiry.

Sincerely,



Derrick Krizsan C.L.G.M.
Chief Administrative Officer
Municipal District of Willow Creek #26
Phone: 403.625.3351 Ext 224

Date: _____

Municipal District of Willow Creek No. 26
P.O. Box 550
Claresholm, AB
T0L 0T0

Attention: M.D. of Willow Creek Council and Chief Administrative Officer, Derrick Krizsan

2024 Southern Alberta Partnership Ortho Photo Project


The (Name of Municipality) hereby agrees to participate in the Southern Alberta 2024 Ortho Photo Project and authorizes the Municipal District of Willow Creek No. 26 to act as the managing partner for the Project on our behalf.

Sincerely,

(name of Reeve)
(Municipality)

Recommendation to Council

G3b

TITLE: Notice of Subdivision 2023-0-113 from Municipality of Crowsnest Pass	
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PREPARED BY: Laura McKinnon	DATE: September 7, 2023
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DEPARTMENT: Planning and Development

 Department Supervisor	2023/09/07 Date	ATTACHMENTS: 1. Notice of Subdivision Application
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APPROVALS:

Department Director	Date	CAO	Date

 2023/09/07

RECOMMENDATION:

That Council receive the Notice of Application for Subdivision of Land from Municipality of Crowsnest Pass as information and direct Administration if comments are required.

BACKGROUND:

Per Bylaw 1310-19 and Bylaw 1035 Intermunicipal Development Plan with the MD of Pincher Creek and the Municipality of Crowsnest Pass, Section 4.2 Referral Policies, ORRSC on behalf of the Municipality of Crowsnest Pass has circulated the Notice of Application for Subdivision of Land (*Attachment No. 1*)

The proposed subdivision is within the established plan area in the Intermunicipal Development Plan. ORRSC Senior Planner Gavin Scott, has not notified Administration with any issues with the proposed subdivision.

Council is not required to provide comments on Subdivision 2023-0-113, however ORRSC for the Municipality of Crowsnest Pass welcomes them.

FINANCIAL IMPLICATIONS:
None at this time.



OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
E-mail: subdivision@orrsc.com
Website: www.orrsc.com

NOTICE OF APPLICATION FOR SUBDIVISION OF LAND

DATE: August 29, 2023

Date of Receipt:

August 16, 2023

Date of Completeness:

August 28, 2023

TO: Landowners: Byron Hills Resources Ltd.
David M Feddema and Inez A Feddema

Agent or Surveyor: Thomas C. Penner, A.L.S.

Referral Agencies: Municipality of Crowsnest Pass, MD of Pincher Creek No. 9, G.Scott - ORRSC, Livingstone Range School Division, AltaLink, FortisAlberta, TELUS, ATCO Gas, ATCO Pipelines, AB Health Services - South Zone, AB Environment & Protected Areas - J. Cayford, Alberta Forestry and Parks s - C. Knowles, AB Agriculture and Irrigation – Water Infrastructure and Operations Branch, AB Transportation, Historical Resources Administrator, AER, Canada Post, CPR

Adjacent Landowners: Allan Truitt, Ann & Victor Kibala, Arnold & Margaret Lumley, Cody & Jaylene Kibala, Douglas Montgomery, Fiore Olivieri, Her Majesty the Queen in Right of Alberta, Her Majesty the Queen in Right of Alberta as represented by Minister of Transportation, Jolene Wenbourne, James Arbuckle, Kyle & Carla Gouw, Minister of Transportation, Municipality of Crowsnest Pass, Non-Patent, Norman A. Cervo, The Nature Conservancy of Canada, Troy & Carmen Linderman

Planning Advisor: Ryan Dyck 

The Oldman River Regional Services Commission (ORRSC) is in receipt of the following subdivision application which is being processed on behalf of the Municipality of Crowsnest Pass. This letter serves as the formal notice that the submitted application has been determined to be complete for the purpose of processing.

In accordance with the Matters Relating to Subdivision and Development Regulation, if you wish to make comments respecting the proposed subdivision, please submit them via email or mail no later than **September 18, 2023**. (Please quote our File No. 2023-0-116 in any correspondence with this office).

File No: 2023-0-116

Legal Description: Lot 2, Block 1, Plan 041 1150, a portion of SE1/4 16-7-3-W5M & Adjacent Government Road Allowances

Municipality: Municipality of Crowsnest Pass

Land Designation: NUA-1 (partial rezoning to Grouped Country Residential – GCR-1)
(Zoning)

Existing Use: Country Residential

Proposed Use: Country Residential

of Lots Created: 2

Certificate of Title: 801 177 962 H, 041 127 773, 831 081 936, 801 177 962 I

Proposal: To subdivide and consolidate multiple titles to create two (2) new parcels, leaving three (3) residual parcels.

Planner's Preliminary Comments:

The purpose of the application is to subdivide and consolidate multiple titles to create two (2) new parcels, leaving three (3) residual parcels. The lands subject of the application are legally described as Lot 2, Block 1, Plan 041 1150, a portion of the SE $\frac{1}{4}$ 16-7-3-W5M, and two closed road allowance parcels, and are located in the Passburg area.

Proposed Lot 4, Block 1, contains a mature yard site with a single detached dwelling and accessory buildings. The proposal will see the expansion of this country residential parcel by adding the adjacent (to the west) closed road allowance, which commences at E Hillcrest Drive and extends to the south terminating at the Canadian Pacific Railway line. This will leave a small linear residual piece to the south of the rail line for future consideration. This yard site currently takes access by easement over the existing driveway on Lot, 1 Block 1, Plan 091 2678, to the north. Servicing to the parcel is provided by an existing well and private sewage disposal system. The addition of the closed road area will enlarge the parcel to a size of 11.77 acres, which exceeds the maximum 5 acre parcel size in the GCR-1 District of Land Use Bylaw 868-2013. It is noted that a rezoning application to GCR-1 has been submitted for Lot 4, Block 1; and Lot 4, Block 2).

Proposed Lot 4, Block 2, is vacant, generally flat, and slated for future country residential use. At 3.57 acres the parcel meets the parcel size requirements in the GCR-1 District. Servicing is to be provided by a private sewage disposal system and either a cistern or water well. It is noted that a water report has not been received in support of this application, which would provide for the potential to re-establish the household statutory right under the Water Act. Access is to be provided by a new approach off of E Hillcrest Drive, with matters like access, drainage etc., to be addressed at the time of development permit. This leaves a 11.77 acre residual parcel in 4 parts, the largest of which contains a historical resource extraction use (discretionary use in NUA-1), as well as other linear leftover pieces to the west.

The subject lands are located at the east end of the municipality, mostly within a "low fuel" Wildland Urban Interface Fire Hazard area. The proposal will provide for the addition of a country residential parcel to an already established node, and as the area is outside of an urban growth node in Municipal Development Plan Bylaw No. 1059 – 2020, may be supported. Accordingly, the Municipal Planning Commission is requested to evaluate the proposal along with the following suggested considerations and conditions:

1. Payment of any and all outstanding property taxes to the Municipality of Crowsnest Pass.
2. That the applicant enter into a Development Agreement with the Municipality of Crowsnest Pass to address any municipal servicing or access matters pursuant to Section 655 of the Municipal Government Act (if necessary).
3. Review of outcome of rezoning process.
4. Consideration of variance to parcel size requirement for Lot 4, Block 1 (existing developed yard site).

5. Submission of a private septic suitability analysis (ie. letter from a certified installer) for Lot 4, Block 2.
6. Review of water servicing method to Lot 4, Block 2 (note that a water report has not been submitted to date).
7. That Historic Resources Act clearance be obtained (as the lands are within an HRV 4 & 5).
8. Consolidation as per the tentative plan of subdivision.
9. That any requirements of Alberta Transportation be met (note that a portion of the subject lands are identified in the Highway 3 Functional Planning Study document).
10. That any easements as required by utility companies and/or the municipality shall be provided.
11. Consideration of adjacent landowners, MD of Pincher Creek and referral agency comments.

See ORRSC website at <https://www.orrsc.com/members/towns-a-m/crowsnest-pass-municipality/> for the Land Use Bylaw and other planning documents.

RESERVE:

Municipal Reserve (MR) is suggested as not being applicable on Lot 4, Block 1, as this parcel was the first parcel out of the quarter section when originally subdivided (2000-0-131) and will continue to represent the first parcel out with the consolidation of the closed road allowance. It is recommended that MR be required as cash-in-lieu of land on the remaining 21.97 acres at a rate to be determined by the Subdivision Authority and agreed to by the applicant (alternatively the applicant may produce an appraisal in accordance with Section 663(3) of the MGA) OR that a combination of cash-in-lieu payment and partial deferral be required.

Submissions received become part of the subdivision file which is available to the applicant and will be considered by the subdivision authority at a public meeting.



**APPLICATION FOR SUBDIVISION
RURAL MUNICIPALITY**

FOR OFFICE USE ONLY	
Zoning (as classified under the Land Use Bylaw): <u>N4A-1</u>	
Fee Submitted: <u>\$2,150.00</u>	File No: <u>2023-0-116</u>
APPLICATION SUBMISSION	
Date of Receipt: <u>August 16, 2023</u>	Received By: <u>[Signature]</u>
Date Deemed Complete: <u>Aug. 29, 2023</u>	Accepted By: <u>[Signature]</u>

1. CONTACT INFORMATION

Name of Registered Owner of Land to be Subdivided: Byron Hills Resources Ltd
 Mailing Address: c/o Adrian Fabro, Box 1002 City/Town: Coleman
 Postal Code: TOK 0M0 Telephone: 403-563-0001 Cell: _____
 Email: afabro@shaw.ca Preferred Method of Correspondence: Email Mail

Name of Agent (Person Authorized to act on behalf of Registered Owner): _____
 Mailing Address: _____ City/Town: _____
 Postal Code: _____ Telephone: _____ Cell: _____
 Email: _____ Preferred Method of Correspondence: Email Mail

Name of Surveyor: Thomas C. Penner, ALS brown okamura & associates ltd.
 Mailing Address: 2830 - 12 Avenue North City/Town: Lethbridge
 Postal Code: T1H 5J9 Telephone: 403-329-4688 ext 128 Cell: _____
 Email: thomas@bokamura.com Preferred Method of Correspondence: Email Mail

2. LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED

- All/part of the SE ¼ Section 16 Township 7 Range 3 West of 5 Meridian (e.g. SE¼ 36-1-36-W4M)
- Being all/part of: Lot/Unit _____ Block _____ Plan _____
- Total area of existing parcel of land (to be subdivided) is: 7.57 + hectares 18.7 + acres
- Total number of lots to be created: 2 Size of Lot(s): 3.57 ac and 1.34 ac (to be consolidated with Lot 2)
- Rural Address (if applicable): N/A
- Certificate of Title No.(s): 801177962H, 801177962I & 831081936

3. LOCATION OF LAND TO BE SUBDIVIDED

- The land is located in the municipality of Crowsnest Pass
- Is the land situated immediately adjacent to the municipal boundary? Yes No
 If "yes", the adjoining municipality is _____
- Is the land situated within 1.6 kilometres (1 mile) of the right-of-way of a highway? Yes No
 If "yes" the highway is No. 3
- Does the proposed parcel contain or is it bounded by a river, stream, lake or other body of water, or by a canal or drainage ditch? Yes No
 If "yes", state its name _____
- Is the proposed parcel within 1.5 kilometres (0.93 miles) of a sour gas facility? Unknown Yes No

3. LOCATION OF LAND TO BE SUBDIVIDED (Continued)

- f. Is the land subject of the application the subject of a licence, permit, approval, or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board or Alberta Utilities Commission? Yes No

If 'yes', please describe: _____

- g. Is the land subject of the application the subject of a licence, permit, approval, or other authorization granted by the Minister or granted under any Act the Minister is responsible for under section 16 of the Government Organization Act*? Yes No

If 'yes', please describe: _____

*The Minister is responsible for the following Acts: AB Land Stewardship Act, Environmental Protection Act, Public Lands Act, Surveys Act, Water Act.

4. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

Describe:

- a. Existing use of the land Bare land (SE16 and 2 road allowance parcels)
- b. Proposed use of the land Residential (road allowance parcel to be consolidated with neighboring Lot 2)

5. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

- a. Describe the nature of the topography of the land (flat, rolling, steep, mixed) mixed
- b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, sloughs, creeks, etc.) trees
- c. Describe the kind of soil on the land (sandy, loam, clay, etc.) rocky
- d. Is this a vacant parcel (void of any buildings or structures)? Yes No

If "no", describe all buildings and any structures on the land. Indicate whether any are to be demolished or moved.

- e. Is there a Confined Feeding Operation on the land or within 1.6 kilometres (1 mile) of the land being subdivided? Yes No
- f. Are there any active oil or gas wells or pipelines on the land? Yes No
- g. Are there any abandoned oil or gas wells or pipelines on the land? Yes No

6. WATER SERVICES

- a. Describe existing source of potable water N/A
- b. Describe proposed source of potable water Lot 4, Block 2 (well or cistern) Lot 4, Block 1 - existing water for residence

7. SEWER SERVICES

- a. Describe existing sewage disposal: Type N/A Year Installed _____
- b. Describe proposed sewage disposal: Type septic tank with field or mound

8. REGISTERED OWNER OR PERSON ACTING ON THEIR BEHALF

I, Thomas C. Penner, ALS hereby certify that

I am the registered owner I am authorized to act on behalf of the register owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision approval.

Signed: 

Date: Aug 16/23

9. RIGHT OF ENTRY

I, _____ do / do not (please check one) authorize representatives of the Oldman River Regional Service Commission or the municipality to enter my land for the purpose of conducting a site inspection and evaluation in connection with my application for subdivision. This right is granted pursuant to Section 653(2) of the Municipal Government Act

Signature of Registered Owner(s)

boa File 23-16073

Personal information collected on this form is collected in accordance with Section 653 of the Alberta Municipal Government Act and Section 33(c) of the Freedom of Information and Protection of Privacy Act. Please note that such information may be made public. If you have any questions about the information being collected, contact the Oldman River Regional Services Commission FOIP Coordinator at 403-329-1344.

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2
041 127 773

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

RE : UTILITY RIGHT OF WAY
CAVEATOR - ATCO GAS AND PIPELINES LTD.
909 ELEVENTH AVENUE SW
CALGARY
ALBERTA

021 005 224 07/01/2002 EASEMENT
OVER PORTION OF THE S.W. 1/4 SEC. 15-7-3 W5M
FOR BENEFIT OF PLAN 0012531 BLOCK 1 LOT 1
(R/W PLAN 0210036)

041 127 750 08/04/2004 UTILITY RIGHT OF WAY
GRANTEE - ATCO GAS AND PIPELINES LTD.
909 11 AVE SW
CALGARY
ALBERTA T2R1L8

041 127 751 08/04/2004 UTILITY RIGHT OF WAY
GRANTEE - FORTISALBERTA INC.
320-17 AVE SW
CALGARY
ALBERTA T2S2V1
(DATA UPDATED BY: CHANGE OF NAME 041426425)

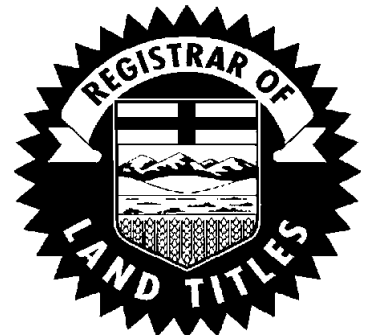
101 099 494 08/04/2010 MORTGAGE
MORTGAGEE - ROYAL BANK OF CANADA.
180 WELLINGTON STREET WEST
TORONTO
ONTARIO M5J1J1
ORIGINAL PRINCIPAL AMOUNT: \$500,000

TOTAL INSTRUMENTS: 005

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 5 DAY OF JULY,
2023 AT 01:54 P.M.

ORDER NUMBER: 47705448

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

(CONTINUED)

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S) .



LAND TITLE CERTIFICATE

S
 LINC SHORT LEGAL TITLE NUMBER
 0021 262 266 5;3;7;16;SE 801 177 962 H .

LEGAL DESCRIPTION

MERIDIAN 5 RANGE 3 TOWNSHIP 7
 SECTION 16
 QUARTER SOUTH EAST
 CONTAINING 64.7 HECTARES (160 ACRES) MORE OR LESS
 EXCEPTING THEREOUT:

FIRST:

PLAN	NUMBER	HECTARES MORE OR LESS	ACRES MORE OR LESS
RAILWAY	RY31	1.30	3.23
SUBDIVISION	185AA	26.2	64.81
SUBDIVISION	2950AI	9.22	22.8
ROADWAY	1320JK	1.98	4.90
CUT-OFF	1320JK	0.425	1.05
ROADWAY	8011482	0.817	2.02

SECONDLY: THOSE PORTIONS AS SHOWN ON PLANS ATTACHED TO THE FOLLOWING TRANSFERS:

NUMBER	HECTARES MORE OR LESS	ACRES MORE OR LESS
4832AI	0.243	0.61
4833AI	0.223	0.55

THIRDLY:

THAT PORTION OF THE SAID QUARTER SECTION WHICH LIES TO THE NORTH OF THE SUBDIVISION AND NUMBER 3 HIGHWAY AS SHOWN ON PLAN 185AA AND 6282HX AND TO THE WEST OF THE SUBDIVISION ON PLAN 2950AI CONTAINING 16.7 HECTARES (41.33 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: MUNICIPALITY OF CROWSNEST PASS

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
801 177 962	30/10/1980		\$1,900	

OWNERS

BYRON HILLS RESOURCES LTD.
 OF GPH 9
 2 OLD MILL DRIVE

TORONTO
ONTARIO M6S 0A2

(DATA UPDATED BY: CHANGE OF ADDRESS 051383990)
(DATA UPDATED BY: CHANGE OF ADDRESS 171190396)

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION

NUMBER	DATE (D/M/Y)	PARTICULARS
781 197 791	05/12/1978	CAVEAT CAVEATOR - HER MAJESTY THE QUEEN IN RIGHT OF ALBERTA AS REPRESENTED BY MINISTER OF TRANSPORTATION

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
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TITLE REPRESENTED HEREIN THIS 5 DAY OF JULY,
2023 AT 01:54 P.M.

ORDER NUMBER: 47705448

CUSTOMER FILE NUMBER:



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PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0021 429 759 5;3;7;OT 801 177 962 I .

LEGAL DESCRIPTION

THAT PORTION OF THE ORIGINAL ROAD ALLOWANCE EAST OF SECTIONS 9 AND 16 IN TOWNSHIP 7, RANGE 3 WEST OF THE 5TH MERIDIAN EXTENDING CONTINUOUSLY FROM THE PRODUCTION ACROSS SAID ROAD ALLOWANCE OF THE SOUTH EASTERLY LIMIT OF THE ROADWAY SHOWN ON PLAN 4675 BM TO A LINE DRAWN AT RIGHT ANGLES ACROSS SAID ROAD ALLOWANCE FROM A POINT IN THE WESTERN BOUNDARY OF THE NORTH WEST QUARTER OF SECTION 10, 400 FEET SOUTHERLY FROM THE SOUTHERLY LIMIT OF THE RIGHT OF WAY AS SAID RIGHT OF WAY IS SHOWN ON PLAN RY 31 EXCEPTING THEREOUT:
THAT PORTION OF SAID ROAD ALLOWANCE WHICH LIES BETWEEN TWO LINES DRAWN PARALLEL WITH AND 100 FEET PERPENDICULARLY DISTANT ON OPPOSITE SIDES OF THE CENTRE LINE OF SAID RAILWAY SHOWN ON SAID PLAN RY 31 EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: MUNICIPALITY OF CROWSNEST PASS

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
801 177 962	30/10/1980		\$190	

OWNERS

BYRON HILLS RESOURCES LTD.
OF GPH 9
2 OLD MILL DRIVE
TORONTO
ONTARIO M6S 0A2

(DATA UPDATED BY: CHANGE OF ADDRESS 051383990)
(DATA UPDATED BY: CHANGE OF ADDRESS 171190396)

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

011 314 479 24/10/2001 CAVEAT
RE : UTILITY RIGHT OF WAY
CAVEATOR - ATCO GAS AND PIPELINES LTD.
909-11 AVE SW
CALGARY
ALBERTA

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
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OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S) .



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0021 274 485 5;3;7;OT 831 081 936

LEGAL DESCRIPTION

THAT PORTION OF THE ROAD ALLOWANCE ADJOINING THE SOUTH BOUNDARY OF SECTION 16
TOWNSHIP 7
RANGE 3
WEST OF THE FIFTH MERIDIAN WHICH LIES TO THE EAST OF THE CROWSNEST RIVER

EXCEPTING THEREOUT:

FIRST:

THAT PORTION AS SHOWN ON PLAN ATTACHED TO TRANSFER 4832AI
CONTAINING 0.162 HECTARES (0.40 ACRES) MORE OR LESS

SECONDLY:

THAT PORTION AS SHOWN ON PLAN ATTACHED TO TRANSFER 4833AI
CONTAINING 0.233 HECTARES (0.55 ACRES) MORE OR LESS

THIRDLY:

PLAN	NUMBER	HECTARES	ACRES
ROADWAY	1320JK	0.081	0.20

EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: MUNICIPALITY OF CROWSNEST PASS

REGISTERED OWNER(S)					
REGISTRATION	DATE (DMY)	DOCUMENT	TYPE	VALUE	CONSIDERATION
831 081 936	05/05/1983			\$190	

OWNERS

BYRON HILLS RESOURCES LTD.
OF GPH 9
2 OLD MILL DRIVE
TORONTO
ONTARIO M6S 0A2

(DATA UPDATED BY: CHANGE OF ADDRESS 051383991)

(DATA UPDATED BY: CHANGE OF ADDRESS 171190396)

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

791 065 886 01/05/1979 CAVEAT
CAVEATOR - HER MAJESTY THE QUEEN IN RIGHT OF
ALBERTA
AS REPRESENTED BY MINISTER OF TRANSPORTATION

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 5 DAY OF JULY,
2023 AT 01:54 P.M.

ORDER NUMBER: 47705448

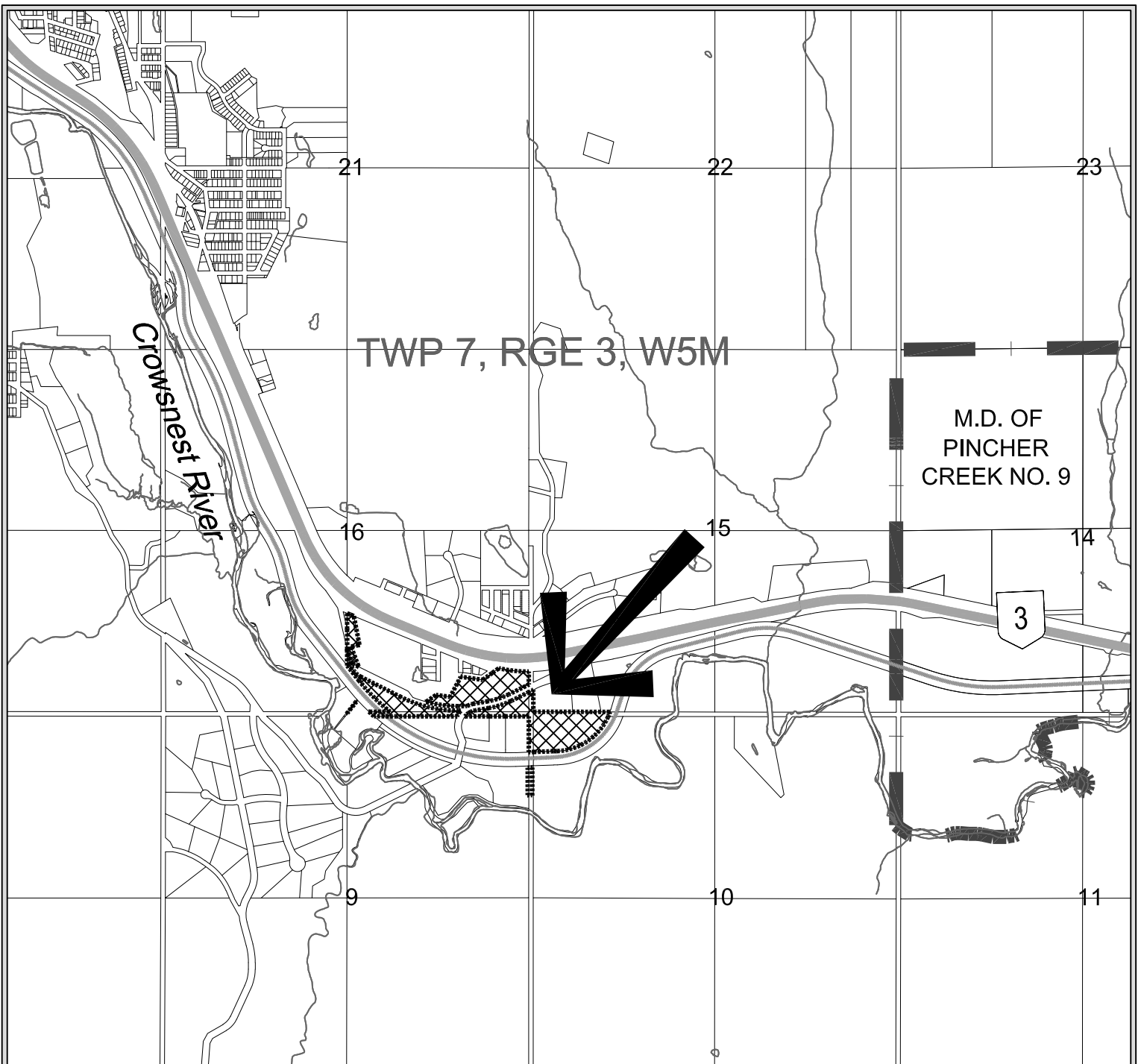
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END OF CERTIFICATE

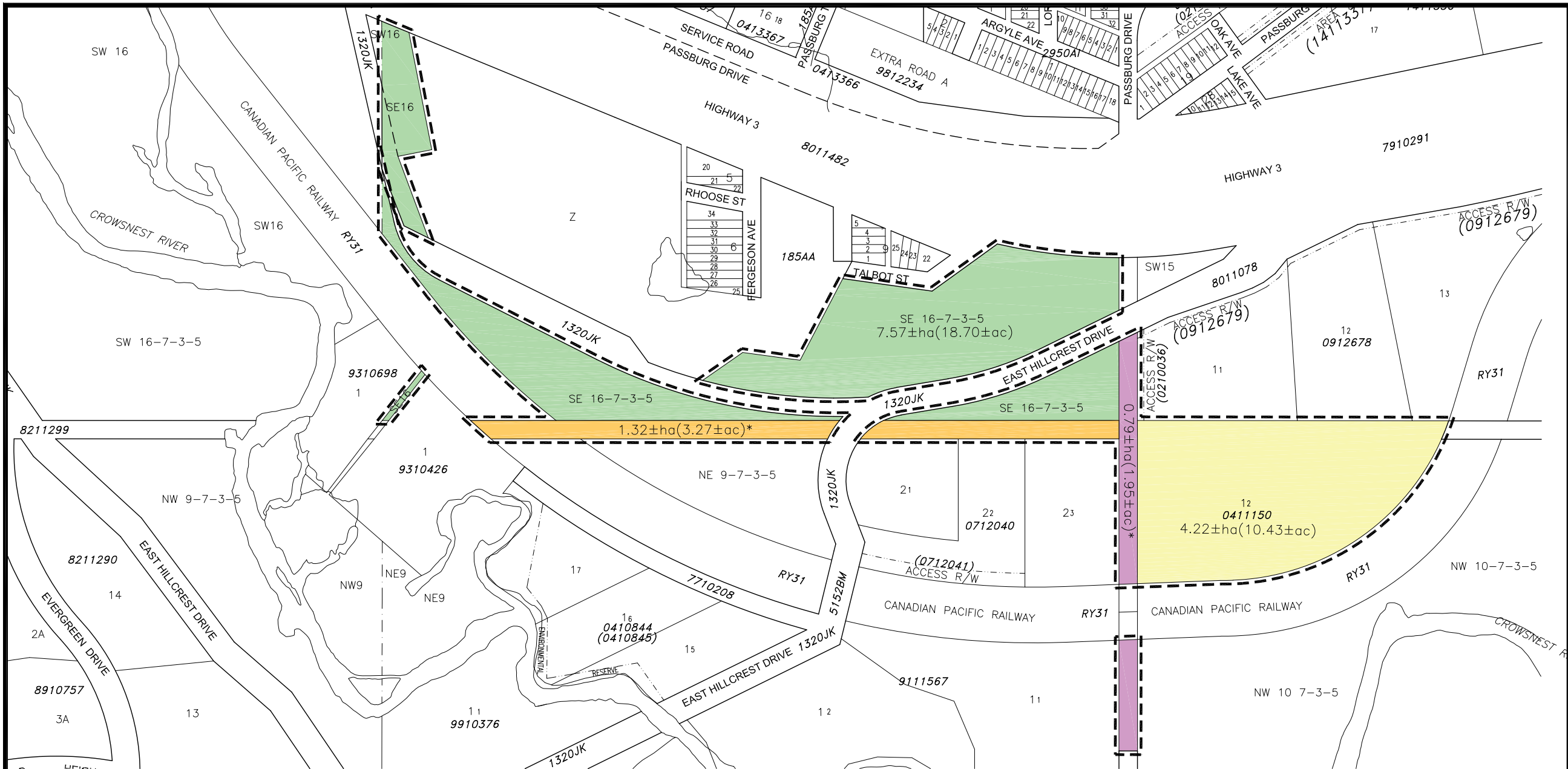
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OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



SUBDIVISION LOCATION SKETCH
LOT 2, BLOCK 1, PLAN 0411150, PORTION OF
SE 1/4 SEC 16, TWP 7, RGE 3, W 5 M AND ADJACENT
GOVERNMENT ROAD ALLOWANCES
MUNICIPALITY: MUNICIPALITY OF CROWSNEST PASS
DATE: AUGUST 29, 2023
FILE No: 2023-0-116

MAP PREPARED BY:
 OLDMAN RIVER REGIONAL SERVICES COMMISSION
 3105 100 AVENUE NORTH, LETHBRIDGE, AB T1H 5E8
 NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



SUBDIVISION SKETCH - EXISTING

LOT 2, BLOCK 1, PLAN 0411150, PORTION OF SE 1/4 SEC 16, TWP 7, RGE 3, W 5 M
 AND ADJACENT GOVERNMENT ROAD ALLOWANCES
 MUNICIPALITY: MUNICIPALITY OF CROWSNEST PASS
 DATE: AUGUST 29, 2023
 FILE No: 2023-0-116

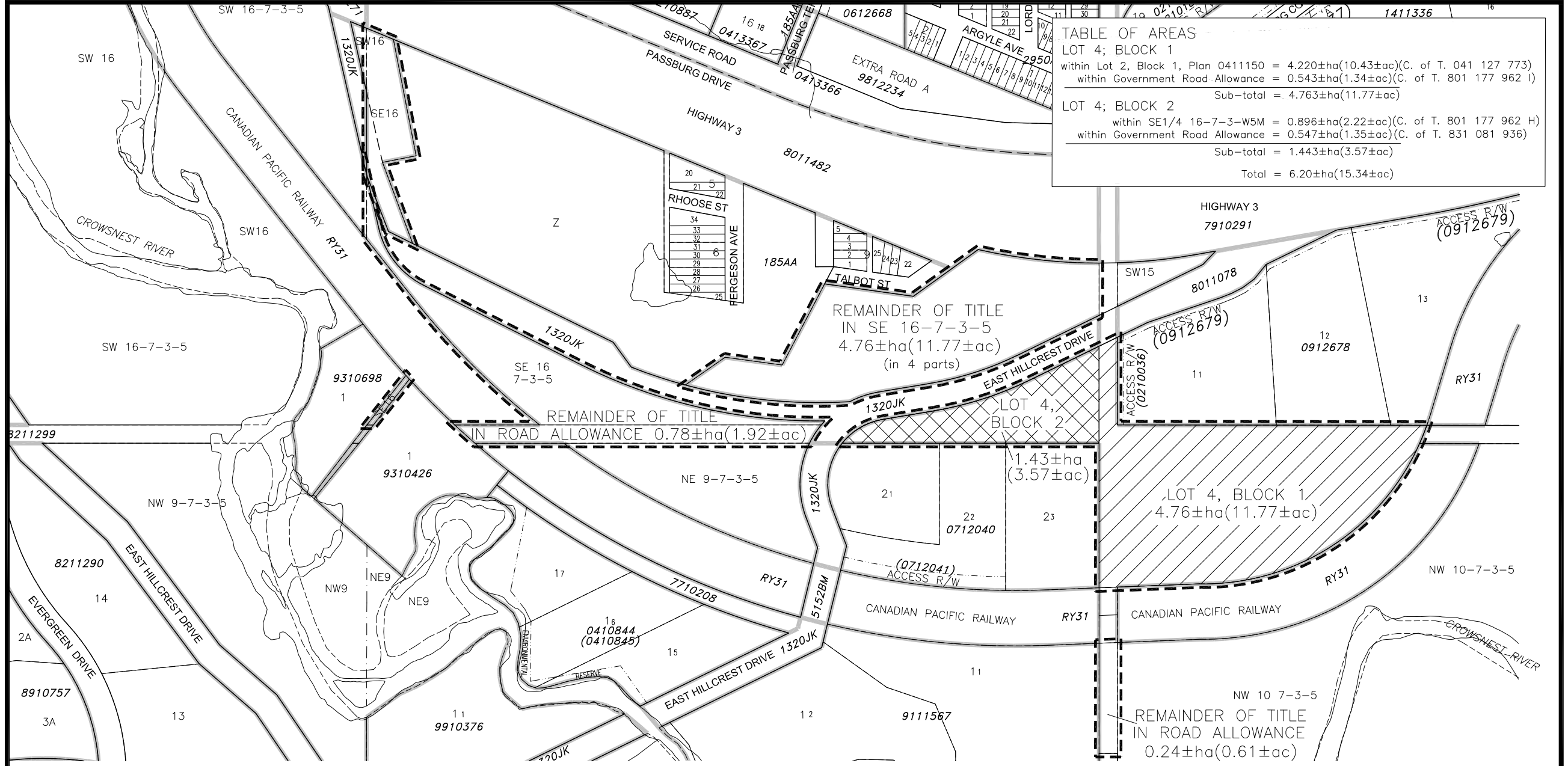
- Title No. 041 127 773
- Title No. 801 177 962 H
- Title No. 801 177 962 I
- Title No. 831 081 936

*Area derived using cadastral mapping as supplied by AltaLIS

OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 Metres 100 200 300 400

August 29, 2023 N:\Subdivision\2023\2023-0-116.dwg



SUBDIVISION SKETCH - PROPOSED

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no. 23-16073T
 LOT 2, BLOCK 1, PLAN 0411150, PORTION OF SE 1/4 SEC 16, TWP 7, RGE 3, W 5 M
 AND ADJACENT GOVERNMENT ROAD ALLOWANCES
 MUNICIPALITY: MUNICIPALITY OF CROWSNEST PASS
 DATE: AUGUST 29, 2023
 FILE No: 2023-0-116



TABLE OF AREAS

LOT 4; BLOCK 1

within Lot 2, Block 1, Plan 0411150 = 4.220±ha(10.43±ac)(C. of T. 041 127 773)
 within Government Road Allowance = 0.543±ha(1.34±ac)(C. of T. 801 177 962 I)

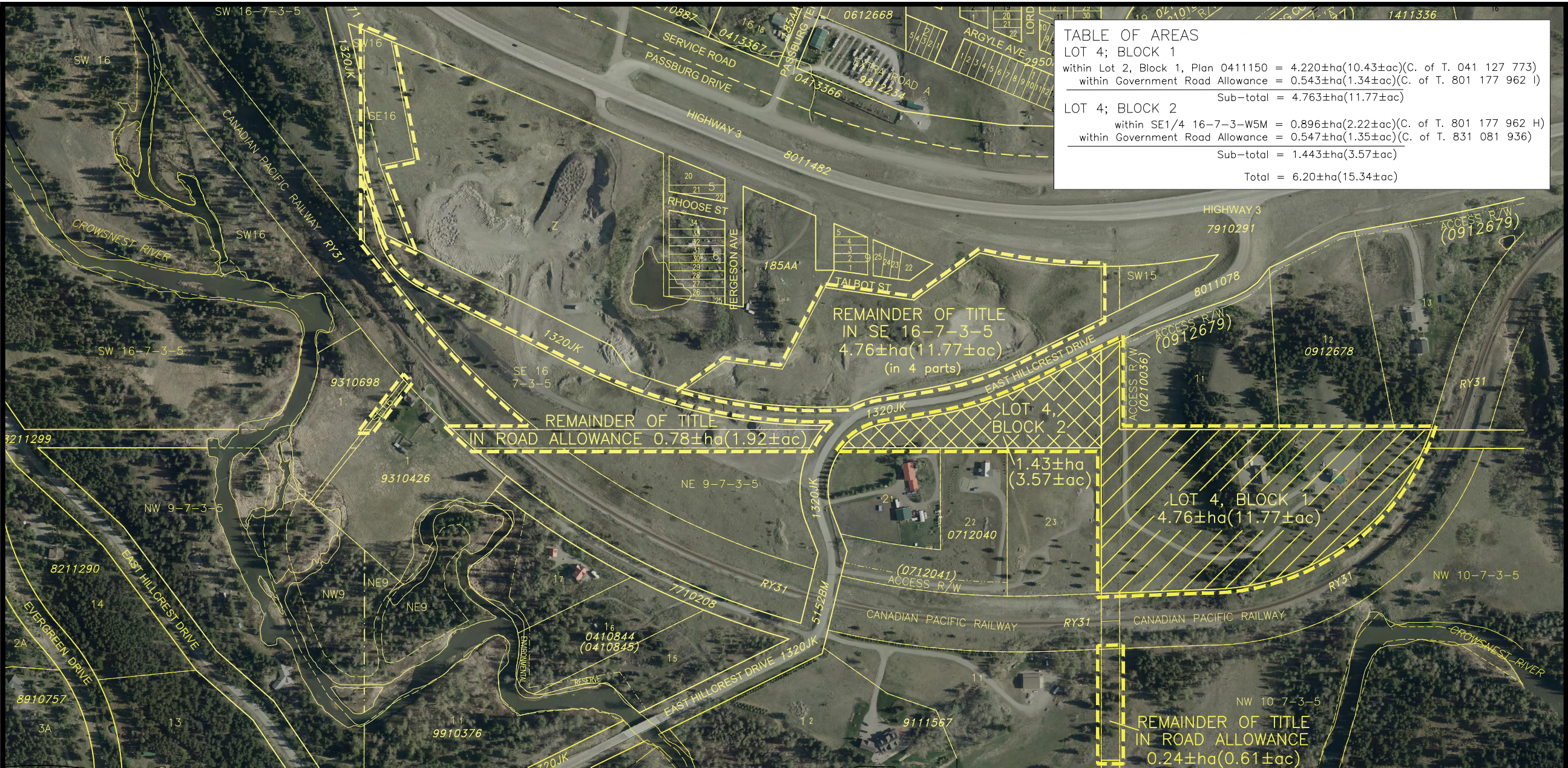
Sub-total = 4.763±ha(11.77±ac)

LOT 4; BLOCK 2

within SE1/4 16-7-3-W5M = 0.896±ha(2.22±ac)(C. of T. 801 177 962 H)
 within Government Road Allowance = 0.547±ha(1.35±ac)(C. of T. 831 081 936)

Sub-total = 1.443±ha(3.57±ac)

Total = 6.20±ha(15.34±ac)



SUBDIVISION SKETCH - PROPOSED

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no. 23-16073T
 LOT 2, BLOCK 1, PLAN 0411150, PORTION OF SE 1/4 SEC 16, TWP 7, RGE 3, W 5 M
 AND ADJACENT GOVERNMENT ROAD ALLOWANCES
 MUNICIPALITY: MUNICIPALITY OF CROWSNEST PASS
 DATE: AUGUST 29, 2023
 FILE No: 2023-0-116

AERIAL PHOTO DATE: May 19, 2021



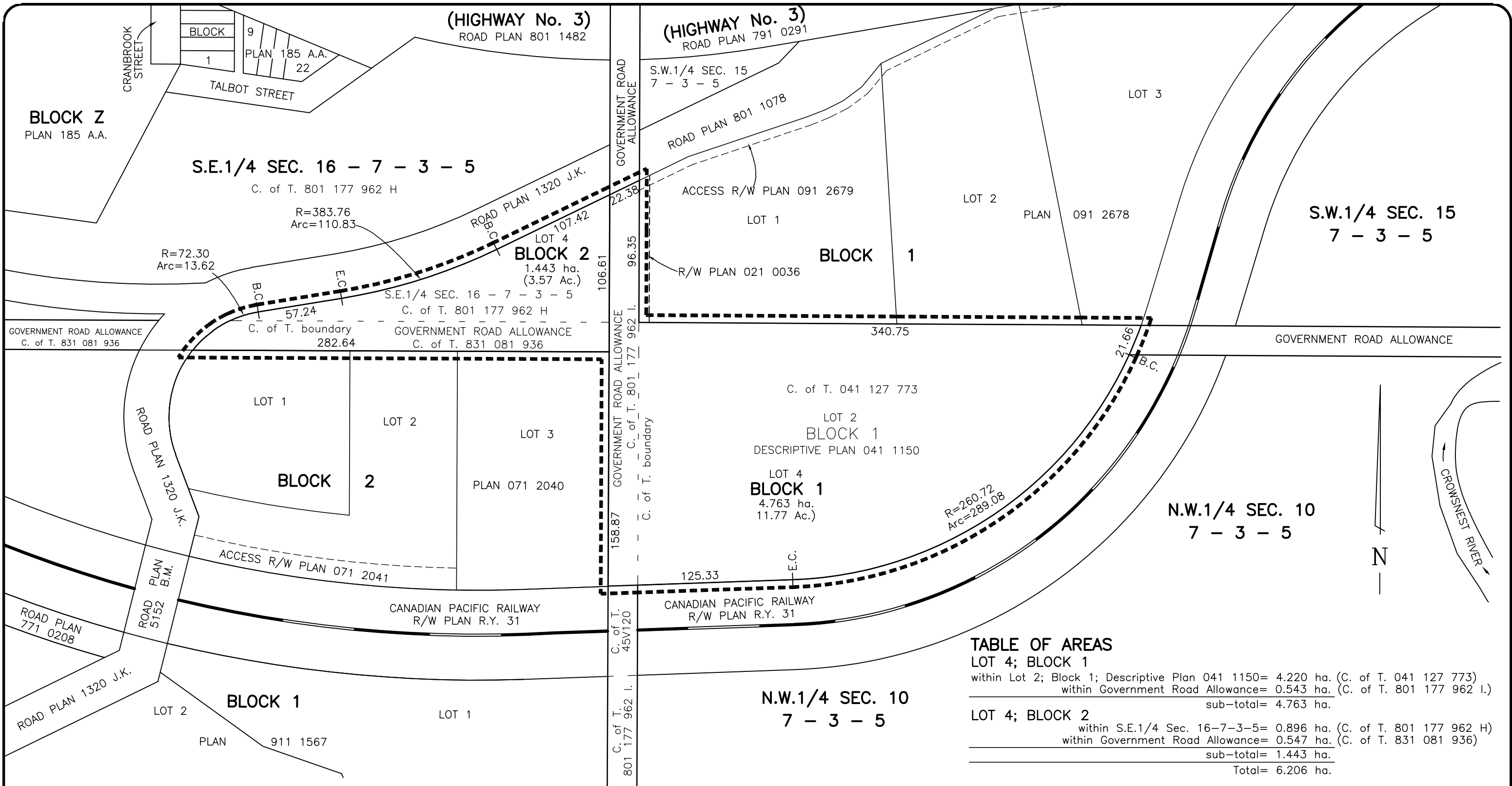



TABLE OF AREAS

LOT 4; BLOCK 1	
within Lot 2; Block 1; Descriptive Plan 041 1150=	4.220 ha. (C. of T. 041 127 773)
within Government Road Allowance=	0.543 ha. (C. of T. 801 177 962 I.)
sub-total=	4.763 ha.
LOT 4; BLOCK 2	
within S.E.1/4 Sec. 16-7-3-5=	0.896 ha. (C. of T. 801 177 962 H)
within Government Road Allowance=	0.547 ha. (C. of T. 831 081 936)
sub-total=	1.443 ha.
Total=	6.206 ha.

NO.	REVISION	DATE	BY
NOTE : Portion to be approved is outlined thus ----- and contains approximately 6.206 ha. Distances are in metres and decimal parts thereof. Distances and areas are approximate and are subject to change upon final survey.			

BRYON HILLS RESOURCES LTD.
 TENTATIVE PLAN SHOWING SUBDIVISION
 of all of
 LOT 2; BLOCK 1; DESCRIPTIVE PLAN 041 1150(N.W.1/4 SEC. 10)
 and part of
 S.E.1/4 SEC. 16 AND
 ADJACENT GOVERNMENT ROAD ALLOWANCES
 all within
 TWP. 7; RGE. 3; W.5 M.
 MUNICIPALITY OF CROWNEST PASS

 brown okamura & associates ltd. Professional Surveyors 2830 - 12th Avenue North, Lethbridge, Alberta		APPROVED	DRAWN CJB	DATE JULY 24/23
		T. C. Penner, A.L.S.	CHECKED TCP	JOB 23-16073
		SCALE 1:2500	DRAWING 23-16073T	

Recommendation to Council

G3c

TITLE: Subdivision Approval Extension Request 2018-0-185



PREPARED BY: Laura McKinnon

DATE: September 7, 2023

DEPARTMENT: Planning and Development

Signature:

ATTACHMENTS:

1. Request Letter, dated August 31 2023, with supporting documentation

APPROVALS:

Department Director	Date	CAO	Date
			2023/09/07

RECOMMENDATION:

That Council grant the extension request for Subdivision Approval No. 2018-0-185, and approve a time extension to February 9 2024.

BACKGROUND:

Subdivision Application No. 2018-0-185 was approved on February 5 2019

All work required has been completed, and an extension is required to finalize their approval and enable the plan of subdivision to be registered at Land Titles Office due to a rejection of consents.

FINANCIAL IMPLICATIONS:

None at this time.

Date: August 31, 2023

Refer to file: 2018-0-185

MD of Pincher Creek No.9
Box 279
Pincher Creek, AB T0K 1W0

MD of Pincher Creek Council:

Re: Subdivision Approval Extension Request (Sheran Carter)

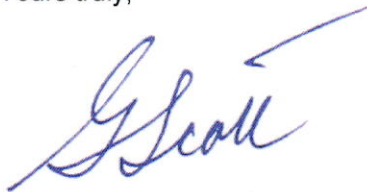
The following attachment contains an application from Brown Okamura & Associates on behalf of the landowner requesting a third subdivision approval extension for the property described as Portions of NE of Section 16 and SE of Section 21 6-30 W4M. The original subdivision (application no. 2018-0-185) approval was on February 3, 2019, and the applicants are requesting a third time extension be granted to February 9, 2023. As per section 657(5) of the Municipal Government Act, if a plan of subdivision is not registered in a Land Titles Office within one year after being endorsed, the plan may not be accepted by a Registrar, unless Council or their designate grants an extension.

The first extension was granted by the CAO July 2, 2020. Then in January 2021, the applicant sought relief from the condition for municipal reserve payment and council granted the option of deferral. During the second request for extension, the applicant continued to experience document delays and therefore require more time in finalizing the plan. The third request comes as a result of a rejection of the subdivision at Alberta Land Titles for extra consents. In reviewing the application and approval granted, it appears the subdivision is still acceptable for the parcels and it still meets the criteria of the MD of Pincher Creek land use bylaw and Municipal Development Plan.

At Council's prerogative, consideration may be given to granting a third time extension, to allow the applicant to finalize their approval and enable the plan of subdivision to be registered at Land Titles Office.

If you have any questions or need clarification, please contact me at your convenience.

Yours truly,



Gavin Scott
Senior Planner



OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16 Avenue North, Lethbridge, Alberta T1H 5E8

Phone (403) 329-1344

Subdivision Application – Request for Extension

ORRSC file number: 2018-0-185 Expired Date: February 9, 2023

Previous Extension Approved: Yes No Extension Period Requested: February 9, 2024
(not to exceed one year)

ORRSC Fee submitted: 1st Request (\$330.00) 2nd Request (\$430.00) 3rd Request (~~\$530.00~~)

\$550.00

Name of registered owner(s): Sheran Carter

Owner's address: Box 216

Pincher Creek AB T0K 1W0 403-627-2706
City Province Postal Code Home phone Work phone

Name of Applicant: Brown Okamura & Associates Ltd. David Amantea, ALS
(if different from owner)

Applicant's address: 2830 - 12 Avenue North

Lethbridge AB T1H 5J9 403-329-4688
City Province Postal Code Home phone Work phone

Legal description: Lot _____ or Condo unit _____ Block _____ Plan _____
Quarter NE Section 16 Township 6 Range 30 Meridian 4

Reason(s) for Request:

Dato

Signature of the Applicant/Owner

Aug 31, 2023 18-14287
Date



OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
E-mail: subdivision@orrrsc.com
Website: www.orrrsc.com

SUBDIVISION APPLICATION DECISION

Our File: 2018-0-185
Your File: 18-14287

NOTICE DATE: February 6, 2019

TO: Sheran J. Carter, MD of Pincher Creek No. 9, Town of Pincher Creek, Hutterian Brethren of Pincher Creek as a Church, David J. Amantea, A.L.S., M.D. of Pincher Creek No. 9, Town of Pincher Creek, Mike Burla - Senior Planner,, Holy Spirit RC School Division, Livingstone Range School Division, AltaLink, FortisAlberta, TELUS, Altagas Utilities Inc., AB Health Services - Lethbridge, AB Environment & Parks - C. Wojtowicz, AB Environment & Parks - K. Murphy, AB Environment & Parks - C. Bates, AB Environment Operations Infrastructure Branch (OIB), Area Wildlife Biologist - M. Didkowsky, AB Water Boundaries, AB Agriculture, AB Transportation, Historical Resources Administrator, AER

RE: NE1/4 16 & S1/2 21-6-30-W4M / M.D. of Pincher Creek No. 9

DECISION: APPROVED ON CONDITION

DECISION DATE: February 5, 2019

(See attached resolution for conditions)

Your subdivision application has been *Approved on Condition* and a copy of the decision is attached.

We advise that it is the applicant's responsibility to ensure that all conditions of approval have been met. This process will require coordination between yourself, your surveyor, ORRSC and your municipality.

The subdivision may be finalized following the required 14-day appeal period as outlined below. If no appeals have been filed within the specified time period, you may proceed with the finalization. You have **one year from the approval date** to finalize your subdivision. *(If you are unable to finalize the subdivision within this time frame please contact the ORRSC in order to request a possible time extension. A minimum extension fee of \$325.00 will be required.)*

Right to Appeal

Pursuant to the Municipal Government Act, the applicant, government departments, and local authorities have a right to appeal the decision or any conditions of the subdivision **within 14 days of receipt of this notice** to the appropriate appeal board. The date of receipt of the decision is deemed to be 7 days from the date the decision is mailed.

You may also appeal any reserve requirement (land or money) established by the subdivision authority. The appeal may be commenced by providing a written statement of the grounds of appeal to:

Municipal Government Board, Alberta Municipal Affairs – Subdivision Appeals Case Manager
1229 – 91 Street SW, Edmonton, Alberta T6X 1E9

The appeal board must receive your notice of appeal within 21 days of the date of this letter informing you of the subdivision authority's decision. ***(Please contact the municipality to determine any applicable fees.)***

In order for your surveyor to register your subdivision at the Land Titles Office, they must receive an "Endorsement" document from our office. ORRSC will provide the Endorsement upon receipt of the following:

- **Finalization fee** – pay to ORRSC the finalization fee of \$200.00 for each new lot to be created by the subdivision.
- **Fulfilling the Conditions** – ensure that all the conditions of your approval have been met (*refer to attached Resolution*) and provide the Oldman River Regional Services Commission documented evidence to that effect.
- **Surveyor's package** which includes the Plan of Survey, signed consents, etc. (or your separation of title document as prepared by your lawyer or surveyor).

After endorsement, we will return the documents to your surveyor who will register them with the Land Titles Office.

Should you require any further clarification please contact ORRSC at (403) 329-1344 or visit our website at www.orrsc.com for more details regarding the finalization process.

Yours truly,



Gavin Scott
Senior Planner

GS/jm
Attachment

RESOLUTION

2018-0-185

M.D. of Pincher Creek No. 9 Urban Fringe subdivision of NE1/4 16 & S1/2 21-6-30-W4M

THAT the Urban Fringe subdivision of NE1/4 16 & S1/2 21-6-30-W4M (Certificate of Title No. 051 218 526 +1, 961 082 940 +8, 051 039 289 +1, 73A171A, 051 218 526, 051 039 304 +1), to create a 26.69 acre (10.80 ha) and a 46.44 acre (18.80 ha) parcel with legal road access from four existing titles containing approximately 73.5 acres (29.7 ha) in total for country residential/agricultural use; BE APPROVED subject to the following:

RESERVE:

Municipal Reserve is not applicable to proposed Lot 2 Block 2 pursuant to Section 663(b) of the MGA, as the parcel is greater than 40 acres and is to be used for agricultural purposes.

The payment of the applicable 10% Municipal Reserve on the 26.69 acre lot at \$2,500/acre is approximately \$6,672.50 with the actual amount (minus the Environment Reserve Easement acreage) to be determined at the final stage for Municipal Reserve purposes.

That, pursuant to Section 664 of the Municipal Government Act and the planning policies of the MD of Pincher Creek, a 20m environmental reserve easement described by a metes and bounds description be provided along the left bank of Pincher Creek for Environmental Reserve purposes prior to final approval.

And that the deferred reserve caveat (741026167) registered against the Title 051218526 and 051218526+1 be discharged in its entirety.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the M.D. of Pincher Creek No. 9.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with the M.D. of Pincher Creek No. 9 which shall be registered concurrently with the final plan against the title(s) being created.
3. That those portions of Certificate of Titles 051218526, 051218526+1, 051039304+1 and 051039289+1 be consolidated to create Lot 1 and 2 Block 2 according to BOA tentative plan18-14287T dated November 23, 2018 in a manner such that the resulting Certificate of Title could not be subdivided without the approval of the Subdivision Authority.
4. That the applicant submit to the Subdivision Authority a copy of a sketch from an Alberta Land Surveyor that certifies the location and dimensions of the water well and the exact dimensions of the lot to be subdivided.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
3. The Subdivision Authority is satisfied that with the consolidation, the proposed subdivision is suitable for the purpose for which the subdivision is intended and meets the intent of the subdivision policies of the municipality's land use bylaw.

4. The subdivision authority, in considering the written submission from William Thorpe, finds that the concerns are focused on private landowner to landowner agreements for access and are therefore outside the parameters of the subdivision requirements and policies pertaining to the proposal.
5. The proposed subdivision complies with the M.D. of Pincher Creek subdivision policy R.21.

INFORMATIVE:

- (a) That a legal description for the proposed parcel be approved by the Surveys Branch, Land Titles Office, Calgary.
- (b) The applicant/owner is advised that other municipal, provincial or federal government or agency approvals may be required as they relate to the subdivision and the applicant/owner is responsible for verifying and obtaining any other approval, permit, authorization, consent or license that may be required to subdivide, develop and/or service the affected land (this may include but is not limited to Alberta Environment and Parks, Alberta Transportation, and the Department of Fisheries and Oceans.)
- (c) The requirement for Municipal Reserve on proposed Lot 1 Block 2 must be satisfied using Municipal District of Pincher Creek Policy 422. The MD assessor has provided a land value for the 26.69 acre (10.8 ha) being subdivided at \$2,500 /acre. Using the formula from Policy 422, the amount owing to satisfy the Municipal Reserve is \$6,672.50.
- (d) That the municipality in having taken into account the Provincial document *Stepping Back from the Water* and the *Environmental Reference Manual for the Review of Subdivisions in Alberta* has determined that a buffer from the natural water body's banks by the mechanism of environmental reserve easement provides the best means of environmental protection for the water course known as Pincher Creek.
- (e) Municipal District of Pincher Creek No. 9 – Stu Weber, Public Works Superintendent:
“My main concerns with this is just that the access to the property is built properly. In the drawing it looks like there is a small extension on the road allowance for access to the new parcel. We need to verify that if this is going to be an extension to the road that it is built to spec as per policy 317. Otherwise we will need an acknowledgment in writing that the MD will only maintain the pre-existing road, not the extension.”
- (f) Municipal District of Pincher Creek No. 9 – David Cox, Chief of Pincher Creek Emergency Services:
“I have no issues with this development.”
- (g) TELUS Communications Inc. has no objections to the above noted circulation.
- (h) Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.
- (i) Alberta Transportation – John Thomas, Development/Planning Technologist:
“Reference your file to create two (2) boundary adjusted urban fringe lots at the above noted location.

The proposal is contrary to Section 14 and subject to the requirements of Section 15(2) of the Subdivision and Development Regulation, being Alberta Regulation 43/2002, (“the regulation”).

Alberta Transportation's primary objective is to allow subdivision and development of adjacent properties in a manner that will not compromise the integrity and associated safe operational use or the future expansion of the provincial highway network.

To that end, the lots to be created will be well removed from Highway 507 with indirect access to the highway being solely by way of the local road system. Moreover and whereas we had previously recommended to another party enquiring on behalf of the landowner that the current geometric design at the local road intersection of Highway 507 and Township Road 63A was inadequate to accommodate the traffic of a multiple parcel country residential development, this is merely a minor boundary adjustment that will incorporate the lot to be created with an existing urban fringe residential lot.

Given this, strictly from Alberta Transportation's point of view, we do not anticipate that the creation of the boundary adjusted urban fringe residential lot as proposed will have any appreciable impact on the highway.

Therefore, pursuant to Section 16 of the regulation, in this instance, Alberta Transportation grants a waiver of said Sections 14 and 15(2).

The applicant would also be advised that any development within the right-of-way or within 300 metres beyond the limit of the highway or within 800 metres from the center point of the intersection of the highway and another highway would require the benefit of a permit from Alberta Transportation. This requirement is outlined in the Highways Development and Protection Regulation, being Alberta Regulation 326/2009.

The subject property is within the noted control lines; however, given that development setbacks will be maintained by default and all access to the highway is indirect by way of the local road system, in this instance, a permit from Alberta Transportation will not be required, and development of the subject property could proceed under the direction, control, and management of the Municipal District of Pincher Creek No. 9 subdivision and development land use authority. The applicant could contact the undersigned, at Lethbridge 403-381-5426, in this regard.

Alberta Transportation accepts no responsibility for the noise impact of highway traffic upon any development or occupants thereof. Noise impact and the need for attenuation should be thoroughly assessed. The applicant is advised that provisions for noise attenuation are the sole responsibility of the developer and should be incorporated as required into the subdivision/development design.

Any peripheral lighting (yard lights/area lighting) that may be considered a distraction to the motoring public or deemed to create a traffic hazard will not be permitted.

Further, should the approval authority receive any appeals in regard to this application and as per Section 678(2.1) of the Municipal Government Act and Section 5(5)(d) of the regulation, Alberta Transportation agrees to waive the referral distance for this particular subdivision application. As far as Alberta Transportation is concerned, an appeal of this subdivision application may be heard by the local Subdivision and Development Appeal Board provided that no other provincial agency is involved in the application."

- (j) Alberta Environment & Parks – Susanne Lampier, Land Management Coordinator:

"Thank you for the opportunity to comment on this subdivision referral. Operations Infrastructure Branch does not have any concerns with the proposal."

- (k) Alberta Environment & Parks – Ricardo Barbosa, Waterbody/Boundary Research Analyst:

"Thank you for the notification. Please be advised that the Crown owns the bed and shore of Pincher Creek by exception from the land titles. As such, any portion of its bed and shore located within the subdivided area should be excluded from private ownership."

- (l) Alberta Environment & Parks – Caylee Knowles, Forest Officer – Land Management:

"Please follow recommendations in the "Stepping back from the water" guide and appendices for any new developments near waterbodies."

(m) Adjacent Landowner – William Thorpe:

“Mr. Scott, As a follow up to my phone conversation with you, Sherran Carter and David Amantea of Okumura and Brown I wish to register my concerns regarding the subdivision with respect to protecting my access by easement across the NE of 16. I discussed with David Amantea that the drawings as shown are not accurate with respect to including the well and related electric and waterlines to the well intended to be included in Lot 1 Block 2. He advises that corrections will be made later in the spring. I am happy to assist with ground proving the locations as I know it if that helps. It certainly suggests cutting off the lower portion of the proposed Lot 2 Block 2 at the north boundary of NE 16 for simplicity but as long as my access easement across the lower portion of the peninsula on the traditional vehicle trail is protected my concerns will be addressed.”

NW21 6-30-4 NE21 6-30-4 1⁹ 0011901 1⁸ 0011901 1¹² 0614102

TABLE OF AREAS

LOT 1; BLOCK 2
 WITHIN N.E.1/4 Sec. 16-6-30-4= 3.508 ha.(TITLE NO.: 051 218 526 +1)
 WITHIN N.E.1/4 Sec. 16-6-30-4= 0.125 ha.(TITLE NO.: 051 039 289 +1)
 WITHIN S.E.1/4 Sec. 21-6-30-4= 6.837 ha.(TITLE NO.: 051 218 526)
 WITHIN S.E.1/4 Sec. 21-6-30-4= 0.332 ha.(TITLE NO.: 051 039 304 +1)
 sub-total=10.802 ha.

LOT 2; BLOCK 2
 WITHIN N.E.1/4 Sec. 16-6-30-4= 1.898 ha.(TITLE NO.: 051 218 526 +1)
 WITHIN N.E.1/4 Sec. 16-6-30-4= 0.047 ha.(TITLE NO.: 051 039 289 +1)
 WITHIN S.E.1/4 Sec. 21-6-30-4=16.524 ha.(TITLE NO.: 051 218 526)
 WITHIN S.E.1/4 Sec. 21-6-30-4= 0.326 ha.(TITLE NO.: 051 039 304 +1)
 sub-total=18.795 ha.

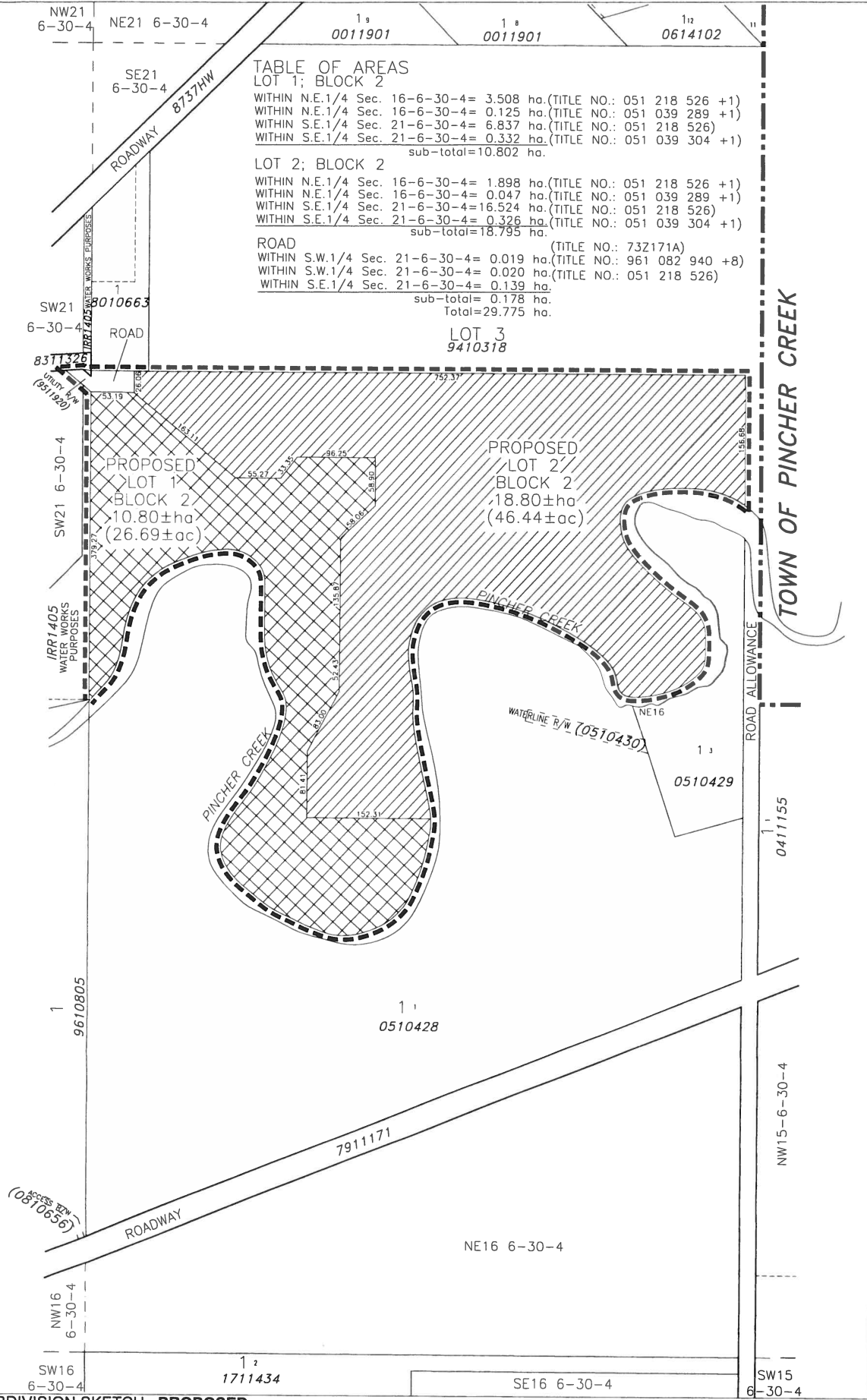
ROAD
 WITHIN S.W.1/4 Sec. 21-6-30-4= 0.019 ha.(TITLE NO.: 732171A)
 WITHIN S.W.1/4 Sec. 21-6-30-4= 0.020 ha.(TITLE NO.: 961 082 940 +8)
 WITHIN S.E.1/4 Sec. 21-6-30-4= 0.139 ha.
 sub-total= 0.178 ha.
 Total=29.775 ha.

LOT 3
 9410318

PROPOSED
 LOT 1
 BLOCK 2
 10.80±ha
 (26.69±ac)

PROPOSED
 LOT 2
 BLOCK 2
 18.80±ha
 (46.44±ac)

TOWN OF PINCHER CREEK



SUBDIVISION SKETCH - PROPOSED

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no. 18-14287T

PORTIONS OF NE 1/4 SEC 16 & SE 1/4 SEC 21, TWP 6, RGE 30, W 4 M

MUNICIPALITY: M.D. OF PINCHER CREEK

DATE: DECEMBER 3, 2018

FILE No: 2018-0-185

APPROVED

Approved
 Approved subject to revised parcel configuration

Approved Subdivision is subject to the conditions listed in the Approval Order attached.

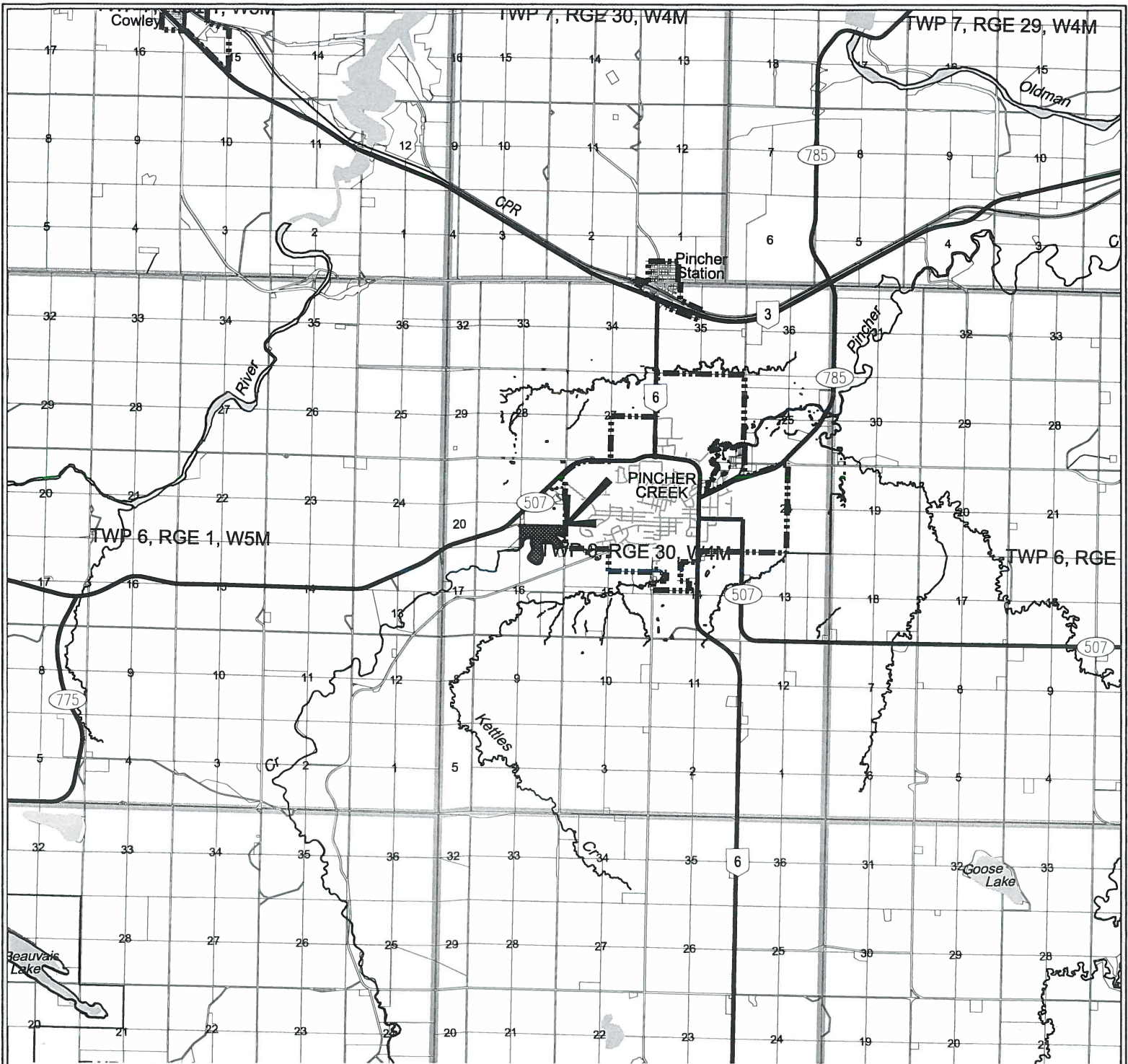
[Signature]
 Oldman River Regional Services Commission

OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 Metres 100 200 300 400

December 13, 2018 N:\Subdivision\2018\2018-0-185.dwg





SUBDIVISION LOCATION SKETCH

PORTIONS OF NE 1/4 SEC 16 & SE 1/4 SEC 21, TWP 6, RGE 30, W 4 M

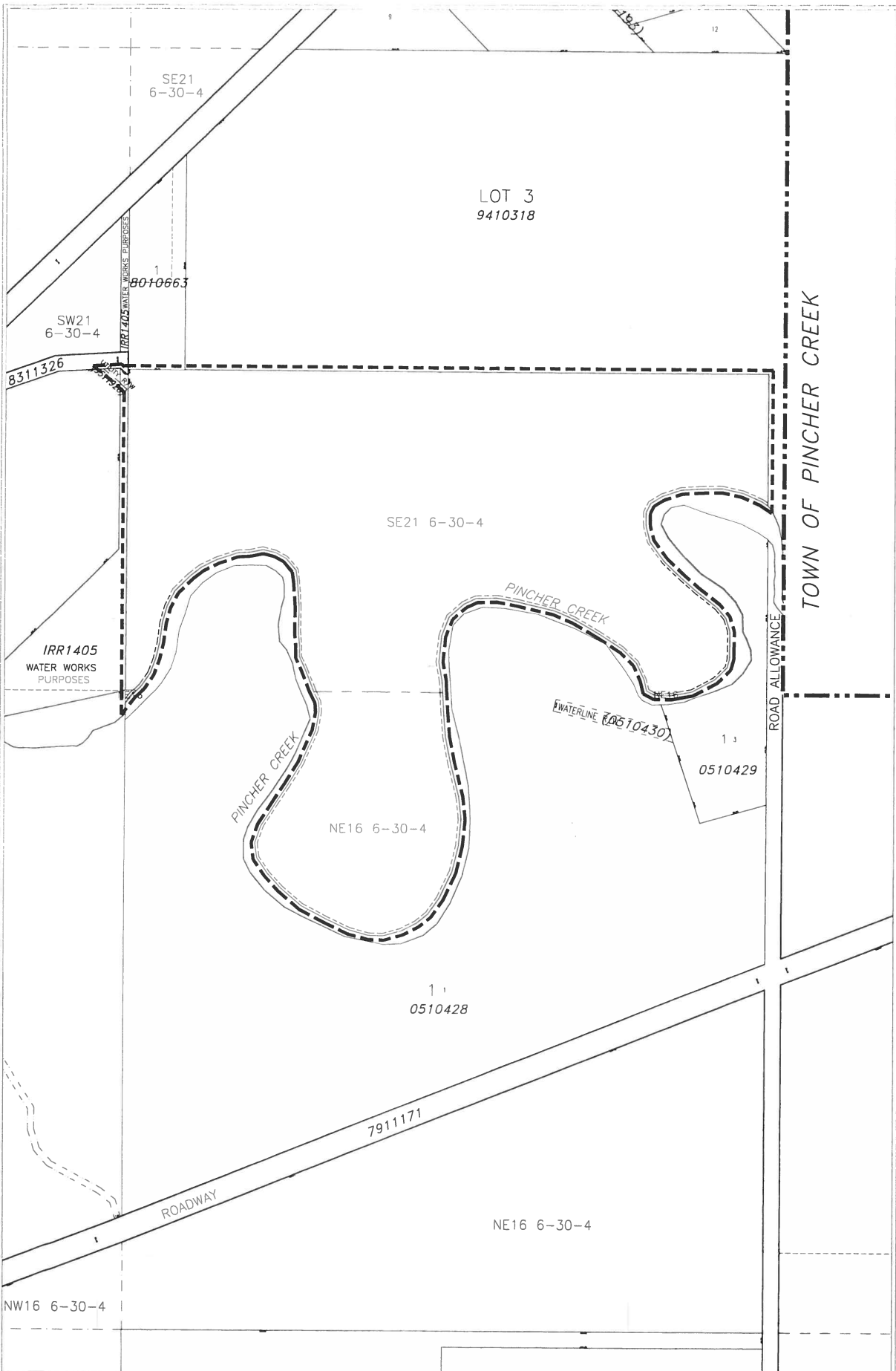
MUNICIPALITY: M.D. OF PINCHER CREEK

DATE: DECEMBER 3, 2018

FILE No: 2018-0-185

MAP PREPARED BY:
 OLDMAN RIVER REGIONAL SERVICES COMMISSION
 3105 18th AVENUE NORTH LETHBRIDGE, AB T1V 2S8
 NOT RESPONSIBLE FOR ERRORS OR OMISSIONS





SUBDIVISION SKETCH - EXISTING

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no. 18-142872

PORTIONS OF NE 1/4 SEC 16 & SE 1/4 SEC 21, TWP 6, RGE 30, W 4 M

MUNICIPALITY: M.D. OF PINCHER CREEK

DATE: DECEMBER 3, 2018

FILE No: 2018-0-185

OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 100 200 300 400 Metres

December 06, 2018 N:\Subdivision\2018\2018-0-185.dwg



TABLE OF AREAS

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WITHIN N.E.1/4 Sec. 16-6-30-4=	0.125 ha.	(TITLE NO.: 051 039 289 +1)
WITHIN S.E.1/4 Sec. 21-6-30-4=	6.837 ha.	(TITLE NO.: 051 218 526)
WITHIN S.E.1/4 Sec. 21-6-30-4=	0.332 ha.	(TITLE NO.: 051 039 304 +1)
sub-total=10.802 ha.		

LOT 2; BLOCK 2

WITHIN N.E.1/4 Sec. 16-6-30-4=	1.898 ha.	(TITLE NO.: 051 218 526 +1)
WITHIN N.E.1/4 Sec. 16-6-30-4=	0.047 ha.	(TITLE NO.: 051 039 289 +1)
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WITHIN S.E.1/4 Sec. 21-6-30-4=	0.326 ha.	(TITLE NO.: 051 039 304 +1)
sub-total=18.795 ha.		

ROAD

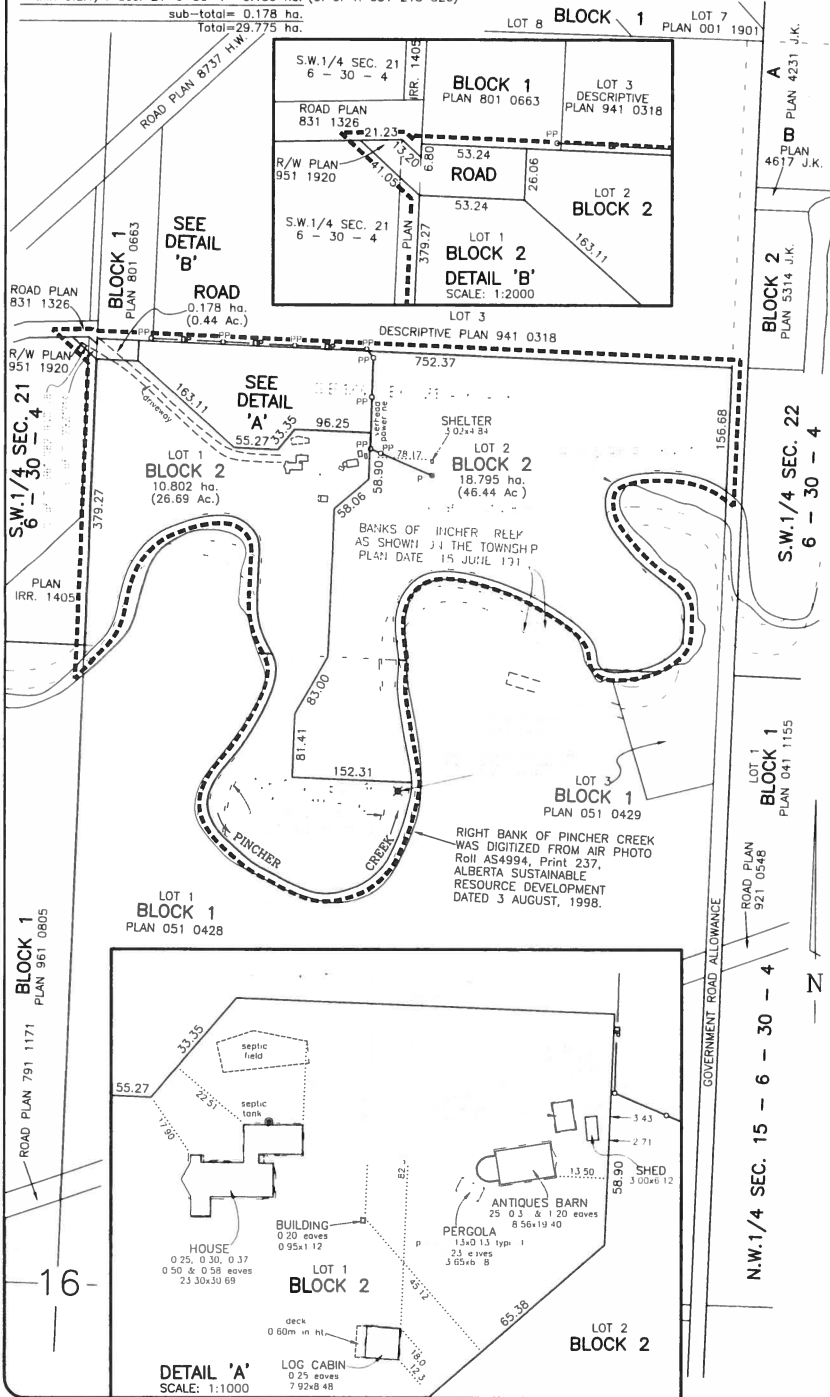
WITHIN S.W.1/4 Sec. 21-6-30-4=	0.019 ha.	(TITLE NO.: 73Z171A)
WITHIN S.W.1/4 Sec. 21-6-30-4=	0.020 ha.	(TITLE NO.: 961 082 940 +8)
WITHIN S.E.1/4 Sec. 21-6-30-4=	0.139 ha.	(TITLE NO.: 051 218 526)
sub-total=0.178 ha.		
Total=29.775 ha.		

PROPOSED
LOT 1
BLOCK 2
10.80±ha
(26.69±ac)

PROPOSED
LOT 2
BLOCK 2
18.80±ha
(46.44±ac)

TABLE OF AREAS

LOT 1; BLOCK 2			
within N.E.1/4 Sec. 16-6-30-4=	3.508 ha.	(C. of T. 051 218 526 +1)	
within N.E.1/4 Sec. 16-6-30-4=	0.125 ha.	(C. of T. 051 039 289 +1)	
within S.E.1/4 Sec. 21-6-30-4=	6.837 ha.	(C. of T. 051 218 526)	
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sub-total=0.178 ha.			
Total=29.775 ha.			



brown okamura & associates ltd.
 Professional Surveyors
 514 Storrton Blvd, Lethbridge, Alberta

bood

APPROVED	DATE NOV. 23/18
DRAWN CJB	JOB 18-14287
CHECKED DJA	DRAWING 18-14287T
SCALE	1:5000
D. J. Amanteo, A.L.S.	

SHERAN CARTER

TENTATIVE PLAN SHOWING SUBDIVISION
 of part of
 N.E.1/4 SEC. 16 & S.1/2 SEC. 21
 all within
 TWP. 6; RGE. 30; W.4 M.
 MUNICIPAL DISTRICT OF PINCHER CREEK No. 9


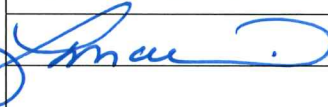

NO.	REVISION	DATE	BY
1	Added C. of T. 051 039 289 +1	12/12/18	

Improvements shown were surveyed on November 8th, 2018
 NOTE: Portion to be surveyed is outlined thus
 and contains approximately 29.775 ha.
 Distances are in metres and decimal parts thereof.
 Overhead line is shown thus
 PP stands for utility pole.
 Distances and areas are approximate and are
 subject to change upon final survey.

Recommendation to Council - Closed Session

G3d



TITLE: Wind Energy Conversion System (WECS) Review Extension			
PREPARED BY: Laura McKinnon		DATE: September 7, 2023	
DEPARTMENT: Planning and Development			
 Department Supervisor	2023/09/07 Date	ATTACHMENTS: 1. Info from MDP Bylaw 1330-21	
APPROVALS:			
_____ Department Director	_____ Date	 _____ CAO	2023/09/07 Date

RECOMMENDATION:
 That Council give a one (1) year extension, to October 2024, to complete a Wind Energy Conversion System (WECS) review according to Municipal Development Plan Bylaw 1330-21.

AND THAT, Council direct Administration to prepare an Request for Proposal for the WECS Review.

BACKGROUND:
 In October 2021, the MD of Pincher Creek adopted Municipal Development Plan Bylaw 1330-21. Within, Planning Policies Section 9 – Natural Resources A. Wind and Solar Energy Development, it states the need for a Wind Energy Conversion System (WECS) Review (*Attachment No. 1*).

At that time, a two (2) year time limit was given to complete the WECS Review. Along with the criteria looked for in the review (Section 9.13).

The Alberta Government has put a moratorium on Renewable Energy Development until February 29 2024 and at this time, we have not seen any new applications for Wind Energy Zoning. However, Administration still feels it is important to get the WECS Review done in the next year.

FINANCIAL IMPLICATIONS:

- Future Cost of WECS Review



- 9.5 All natural resource extraction operations shall adhere to applicable provincial standards, provincial conditions of approval, and a reclamation certificate from Alberta Environment shall be required. All natural resource extraction operations shall also adhere to all requirements of the municipality.
- 9.6 Consultation and compliance with provincial and federal governments shall be required to ensure the protection of the MD's historic, environmental, natural, archaeological, and cultural resources, from the impacts of proposed resource extraction.
- 9.7 Forestry operations approved by the Province are not regulated in this Plan. However, the MD of Pincher Creek encourages forest operations to be undertaken in accordance with a sustainable timber harvesting plan and encourages the use of integrated land management practices.
- 9.8 The municipality shall enforce, in consultation with the Alberta Energy Regulator (AER), the provisions respecting sour gas facilities and gas and oil wells in the *Subdivision and Development Regulation*.
- 9.9 The municipality shall continue to take into account AER guidelines respecting pipelines and other matters not addressed in Policy 9.8 above, whenever land use decisions are being made, and the municipality may incorporate any guidelines it deems appropriate into an area structure plan, intermunicipal development plan or the land use bylaw.

A. Wind and Solar Energy Development

- 9.10 The municipality may support the integration of wind and solar energy conversion systems with other land uses in the municipal district where the area has been deemed suitable by the zoning and development processes.
- 9.11 The municipality shall not accept application for a wind farm or solar development until the designation to Wind Farm Industrial - WFI has been approved.
- 9.12 The MD Council shall not approve a redesignation to Wind Farm Industrial -WFI until such time as a Wind Energy Conversion System (WECS) review has been completed to the satisfaction of Council and in accordance with Section 9.13. This review shall be completed within 2 years of the adoption of this bylaw.
- 9.13 The municipality recognizes that changes will occur as wind technology and the community evolve. In addition to the review under Section 9.12, Council may commission additional reviews over time, that examine the impact of Category 3 wind energy development (as defined by the LUB). Each review shall include the following:
- (a) a timely completion within a period not exceeding four months once commenced;
 - (b) an analysis of wind energy policies including, but not limited to:
 - (i) an evaluation of the density and the generation capacity of existing and approved WECS,
 - (ii) an evaluation of the existing transmission capacity servicing the area,
 - (iii) permits approved and currently valid permits for WECS,
 - (iv) visual impact on landscape,
 - (v) public opinion on WECS development,



- (vi) an analysis of policy at the local, regional, and provincial levels,
 - (vii) public consultation and a subsequent meeting process;
 - (c) a summary of findings that may:
 - (i) place limitations on the density of future development,
 - (ii) determine where in the municipal district WECS will be encouraged,
 - (iii) determine any other issues deemed necessary by Council.
- 9.14 The municipality encourages the repowering of existing or depreciated wind and solar energy developments.
- 9.15 The municipality encourages the project owner and landowner to decommission obsolete or abandoned wind or solar energy developments in a reasonable time frame.
- 9.16 That the land use bylaw implements a 4000m setback from both the Cowley and Pincher Creek Airports for wind development.
- 9.17 When municipal governments consider industrial scale solar or wind energy development, it immediately becomes clear that not everywhere is suitable for those activities, and not everywhere is unsuitable. For some areas it is a clear-cut 'yes' or 'no', but most areas sit somewhere on a continuum between those two extremes. To understand this fact better the MD went through an analysis process called the Municipal Land Use Suitability Tool (MLUST). This process asked council to value various land use concerns across the MD.
- As it stands, the results are not meant to hinder development proposals, but are to be used by developers, who may be new to the area, to understand perceptions of conflicting land use within the municipality and to understand local values. Proponents for industrial scale wind and solar development shall consult the *Municipal Land Use Suitability Tool (MLUST) for Municipal District of Pincher Creek, Tracy Lee, Ken Sanderson, Guy Greenaway, and Holly Kinas, April 2020* as part of their preparation for a development application to the MD. The MD shall amend the land use bylaw to include details for this submittal requirement and provide a mapping product that can be utilized for analysis.
- 9.18 As the MD seeks to maintain dark skies at night, WECS proponents shall utilize technology for auto dimming its lights or utilize an on-demand warning light system.

CHIEF ADMINISTRATIVE OFFICER'S REPORT

G4a

August 18, 2023 to September 8, 2023

Discussion:

August 21	Special Council Meeting
August 22	Council Committee and Council Meetings
August 28	SMT Meeting
August 28-29	External COR Audit
August 30	Planning Meeting
August 31	CUPE Meet and Greet, New National Rep
August 31	Health and Safety Audit Interview
September 4	Holiday – Labour Day
September 5	Subdivision Authority & Municipal Planning Commission
September 6	Public Works Safety Meeting
September 6	ASB Meeting
September 6	Joint Funding Meeting
September 7	Joint Council Meeting
September 7	JHSC Formal Inspection AES/Airport
 <u>Upcoming</u>	
September 11	Senior Management Meeting
September 12	Council Committee and Council Meetings
September 13	JHSC Meeting

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period August 18, 2023 – September 8, 2023.

Prepared by: CAO, Roland Milligan

Date: September 7, 2023

Respectfully presented to: Council

Date: September 12, 2023

Administrative Support Activity since last Council Meeting
– prepared by Jessica McClelland, EA

Letters from last Council:

- Town – Curling Rink
- Mowat – Texas Gate

Advertising/Social:

- Christie Mines Emergency Road Closure
- Hamlet of Lundbreck Patching
- Fire Restriction Notice
- Cypress County Ag Conference
- Vehicle Petting Zoo
- Public Information Release – August 26, 2023
- Opening of Christie Mines Road
- Closures for Labor Day
- Lost (and Found!) Dog that was at Eco Centre
- Public Information Release – September 6, 2023
- Special Council Meeting September 7, 2023

Other Activities:

- Joint Funding – Reports from Last Year’s Recipients
- Joint Funding Packages/Meeting
- Joint Funding Sub Committee Meeting
- Special Council Packages/Meeting
- Communications Officer for Water Situation (MD and Town)
- Agricultural Service Board Packages/Meeting

Invitations to Council:

- Lorne Thompson – checking his schedule
- Irrigation District – spoke with Ministers Assistant, meeting will be scheduled following RMA and will be virtual

Upcoming Meetings of Importance:

Joint Funding Meeting – September 6, 2023
Joint Council (Special Council) – September 7, 2023
Regular Committee, Council – September 12, 2023
Joint Budget Meeting (at the Town) – September 19, 2023
Regular Committee, Council – September 26, 2023
Regular Committee, Council – October 10, 2023
Regular Committee, Council – October 24, 2023
Organizational Meeting – October 24, 2023

From: Peters, Mike <Mike.Peters@evolugen.com>

Sent: Thursday, August 17, 2023 1:05 PM

To: Laura McKinnon <AdminDevOfr@mdpincercreek.ab.ca>

Subject: FW: Sunrise Solar Project Correspondence and Update

Hi Laura – Further to our offer of continued engagement, would members of council or MD staff be interested in a tour of our Spring Coulee project? I know we'd discussed earlier and the offer still stands on our end. I think it could be a really interesting opportunity to see the process of construction in action. There are some windows the week of Sept 11th or the week of the 25th where we could easily accommodate a tour from the MD, although we'd certainly entertain other options as well.

Let me know what you think.

Mike

**ROYAL CANADIAN LEGION PINCHER CREEK BRANCH #43
691 MAIN STREET PO BOX 131 PHONE 403 627 4024
PINCHER CREEK, ALBERTA T0K 1W0**

H1b



September 7th, 2023

Reeve and Council
MUNICIPAL DISTRICT OF PINCHER CREEK #9
Box 279, 1037 Herron Drive
Pincher Creek, AB T0K1W0

The week of September 17th to September 23 is "NATIONAL LEGION WEEK" across Canada. The Royal Canadian Legion Pincher Creek Branch #43, respectfully request that the week of September 17th to 23rd, please be declared "NATIONAL LEGION WEEK" in the Municipal District of Pincher Creek #9.

Thank you for your consideration of our request.

Dick Burnham, Branch Service Officer
Royal Canadian Legion Pincher Creek Branch 43

LEST WE FORGET

Pincher Creek Community Conversation

H2a

August 15, 2023

What We Heard Summary

On August 15 Alberta Health Services (AHS) hosted a public engagement session to discuss the recent temporary closures of the Pincher Creek Health Centre emergency department (ED) due to lack of physician availability. Nearly 175 community members from Pincher Creek and the surrounding area gathered to discuss their concerns and provide input to AHS representatives.

Current Situation

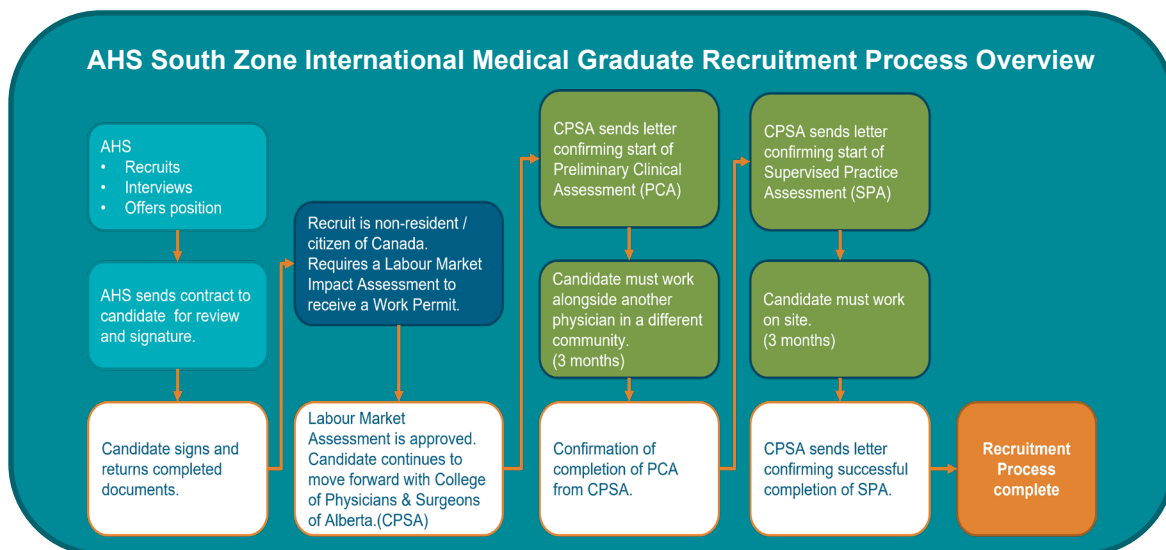
AHS has no plans to permanently reduce services at the Pincher Creek Health Centre, including the ED. We are committed to maintaining ongoing access to healthcare in Pincher Creek and are doing all we can to ensure patients receive the care they need when they need it.

Recently, the Pincher Creek Health Centre has been experiencing short-term temporary closures of its ED as a result of reduced physician availability. We are grateful to the physicians and staff who work tirelessly to maintain healthcare services.

Physician Recruitment

AHS is actively recruiting primary care physicians. There are two pending offers to international medical graduates. Both will require sponsorship for practice readiness assessment (PRA) with the College of Physicians and Surgeons of Alberta before they are eligible to work as a physician in Alberta.

A physician assistant has been hired to support local primary care physicians, extending their care capacity. Their anticipated start date is September 18, 2023. We are continuing to recruit two primary care physicians, two physicians specializing in surgery, and two specializing in anesthesia (six physicians in total).



Temporary Service Disruptions

Temporary service disruptions are necessary when physician coverage is not available. These closures happen only after exhausting all other options.

EMS will continue to maintain two units in the community to respond to emergency events and support interfacility transfers.

What We Heard – Pincher Creek Health Centre Community Conversation

Conversation Summary

Recruitment and retention

Q: How long does it generally take for a physician to start practicing after they have been recruited?

A: Canadian graduates are able to begin working immediately. International Medical Graduates (IMGs) may take anywhere from 6-18 months.

Q: With respect to International Medical Graduates (IMG), is there any way to speed up the process?

A: Many physicians new to Alberta, such as an IMG, may be required to undergo a Practice Readiness Assessment (PRA) with the College of Physicians and Surgeons of Alberta (CPSA) prior to independently practicing as a physician in Alberta to ensure they have the right skills and can practice safely.

On Jan. 16, 2023, CPSA launched a five-year pilot project to condense the PRA process for IMGs with training comparable to that obtained in Canadian universities, as identified by experts in postgraduate medical training. The goal of the pilot is to evaluate whether certain IMGs may begin independently practicing in their identified communities faster, while still ensuring patient safety is the top priority.

More information is available here: [Route to registration for IMGs trained in approved jurisdictions - College of Physicians & Surgeons of Alberta](#)

Q: Is there anything we can do as a community to help with recruiting?

A: Recruitment for rural and remote communities has always been a challenge, even before the pandemic. We rely on our community partners to help show what the area has to offer in terms of recreational opportunities, services available, and the friendly and welcoming environment we know rural Alberta communities offer. Once exposed to the variety of work, and the positives of living in a smaller community, some people really flourish.

Partnering with educational institutions to offer grow-your-own type training programs and educational opportunities can also be helpful to encourage area residents to pursue careers in healthcare close to home.

Q: Have you looked at bringing on Nurse Practitioners?

A: AHS is exploring options to provide additional supports to the community, such as the recruitment of a Nurse Practitioner (NP) who could take on some of the responsibility of a primary care physician. As NPs can practice independently within in their scope of practice they can function as the most responsible care provider and:

- Conduct comprehensive health assessments,

Accessing care during a service disruption

AHS is committed to providing care to residents during the temporary service disruptions at the Pincher Creek Health Centre.

For medical emergencies:

- Patients are asked to call 911 if they have a medical emergency. EMS calls requiring transport will be re-routed to another ED to ensure residents have access to the emergency services they need.
- Patients seeking care during the closure in Pincher Creek can access emergency services anytime at:
 - Fort MacLeod Health Centre
 - Crowsnest Pass Health Centre
 - Cardston Health Centre
 - Chinook Regional Hospital in Lethbridge.

These facilities are aware of the situation in Pincher Creek and are prepared to accept patients from the area.

For non-emergency medical care:

- Residents can call Health Link at 811, which is available 24/7 for non-emergency, health-related questions.
- You can access the Health Education and Learning (HEAL) program by visiting ahs.ca/heal. This site provides general information about the causes, symptoms and home management options for common minor illnesses and injuries, and when to seek medical care.
- Indigenous patients and families can call the [Indigenous Support Line](#) toll free for advice and support. **1-844-944-4744**

Contact us:

AHS Community Engagement

E: community.engagement@ahs.ca



Healthy Albertans.
Healthy Communities.
Together.

What We Heard – Pincher Creek Health Centre Community Conversation

- Make diagnoses and manage acute and chronic conditions,
- Order and interprets tests,
- Prescribe medications, performs procedures,
- Initiate referrals,
- Provide health education to patients and families.

Q: What is the training of a Physician’s Assistant? What can they do? Will the person who has been hired be covering the whole area or just Pincher Creek?

A: Alternative providers, such as Physician Assistants, support primary care physicians by providing hands on care to patients under the direction and/or supervision of a physician. These models of care can extend physician capacity. Care models that integrate Alternative Care Providers contribute to the recruitment and retention of physicians because of a more manageable patient load and improved work/life balance.

Under the supervision of a physician, the PA will provide comprehensive direct patient care, within their skill level, as a valuable member of the medical team in Pincher Creek. The PA participates in interdisciplinary collaboration in the provision of patient care. PAs are able to:

- Conduct comprehensive assessments,
- Make differential diagnoses,
- Order appropriate testing,
- Plan the clinical management of patients.

Q: Why can’t we hire people who are trying to practice medicine in Canada before they receive CPSA licensing? The process seems to take too long.

A: The College of Physicians and Surgeons of Alberta (CPSA), Alberta’s physician regulator, is responsible for overseeing the practice of medicine in Alberta. Alberta’s Health Professions Act (HPA) grants the privilege of profession-led regulation, which is carried out by CPSA.

The role of the CPSA is to provide [Practice Readiness Assessments \(PRA\)](#) for those who have not completed the Canadian credentials. Once candidates have submitted the appropriate documentation and secured sponsorships through AHS, CPSA can begin the process of finding an assessor.

Generally, there are two parts to the PRA process, the first being a three-month Preliminary Clinical Assessment (PCA) where the candidate works under direct observation in the medical practice of a CPSA-approved assessor. The second part is a three-month Supervised Practice Assessment (SPA) that allows physicians to independently work in their sponsored community, while being reviewed by a CPSA-approved supervisor. Once a physician passes their assessments, they will receive an Alberta medical practice permit from CPSA.

Q: Are there options to keep the ED open without a physician? What about virtual options? Why can’t we get doctor coverage on Zoom?

A: To operate an ED requires the medical expertise provided by a physician. While RNs play an important role in providing care in an ED, a physician must be available, if not on-site, on-call within the community, to respond to situations that extend beyond the scope of care that an RN can provide.

Q: What about residents? How are we supporting and being a learning hospital?

A: Pincher Creek Health Centre is a rural hub with learners of all shapes and sizes – these are all potential recruits. Residents are known for supporting learners who may return to work in Pincher Creek because they know the community.

What We Heard – Pincher Creek Health Centre Community Conversation

Q: We had 11 physicians and now we are down to four. Why did they leave? I hope that we are working to understand so history does not repeat itself.

A: Physicians have left for a variety of reasons. Medical affairs do track those reasons and works to better understand what can be done to best support any new physician coming into a community.

Q: Why are institutions not encouraging students to pursue family medicine? How can this be influenced?

A: AHS works with government and post-secondary institutions to provide feedback as to what the province needs in terms of the number of physician graduates in each of the programs.

Q: Are we going to get maternity care back in this community?

A: AHS has not reduced staff or resources allocated to labour and delivery services at Pincher Creek Health Centre. The healthcare workforce in Pincher Creek - like all of rural Alberta - remains a major focus of AHS; efforts to recruit additional physicians, nurses and other providers will strengthen our ability to provide high quality maternity care at this site and across rural Alberta.

Pincher Creek Health Centre continues to have nursing coverage and facilities to support on-site labour and delivery when physicians are available.

Q: We've heard about rural ambulances getting stuck in the metro centres and leaving our community without coverage. Will we have EMS available?

A: AHS launched the EMS Return to Service initiative, which supports paramedics to transfer the care of patients over to emergency department nurses within a 45-minute target. This initiative is now fully operational in major Alberta hospitals.

This new provincial initiative allows for a timelier return to service in the community. While still in its infancy, the EMS Return to Service initiative has resulted in improved patient flow, placing patients into the appropriate care space depending on their clinical needs.

Learn more here: [EMS Return to Service](#)

Thank you

On behalf of Linda Iwasiw, Chief Zone Officer and Dr. Aaron Low, Zone Medical Director, AHS thanks the residents of Pincher Creek and surrounding area for your continued commitment to healthcare.



RECEIVED
AUG 28 2023
M.D of Pincher Creek

August 21, 2023

Rick Lemire, Reeve
MD of Pincher Creek No. 9
Box 279
Pincher Creek, AB T0K 1W0

Dear Rick,

Re: Request for Shared Bylaw Services

Thank you for your correspondence of July 10, 2023 requesting that our Council reconsider their decision to provide shared bylaw services with the MD of Pincher Creek.

Council reviewed your request at the August 15, 2023 meeting of Municipal Council and after much deliberation felt that it would be difficult to accommodate your request. Our CPO's have more than enough work in this community, and with the size of the MD and the distance an officer may have to travel to investigate complaints, it would significantly impact their work for the Crowsnest Pass. While Council understands that the complaints that would need to be handled are fairly minimal on a monthly basis; and while we have been fortunate to have three CPO's on our staff, they do not work at the same time. As a result, Council felt that the loss of up to five days monthly would have a direct impact on the service to our residents.

As per the aforementioned, Council has decided to decline your request to consider shared bylaw services. We regret that our response is not the outcome you were looking for.

Yours Truly,

Blair Painter, Mayor
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crownsnestpass.com



June/July 2023

Grant Specialist report for general circulation.

At the time of writing, I am finishing up reports for Joint Council funding. We seem to have a lot of capital requests this time, and at first, I was concerned that perhaps organizations had got out of the habit of coming to me for capital request funding ideas. Upon closer examination many of them have gone through changes in executive – such as Twin Butte Hall, the Legion, and the SPCA. There are also a few new to me organizations that I will need to connect with again once decisions have been made about funding.

Summer is always fairly quiet with many organizations taking time away from their usual work, I am thankful for this as it gives me a chance to catch up with some reporting.

SASCI are very excited about a partnership with the Livingstone Range School Division for their PEAKS campus and for their Indigenous Learning programs. We have met with some of the Executive and plan to go forward with hosting some grants for them that meet both LRSD and SASCI mandates.

CFEP have a deadline coming up that we hope to reach for the Lebel roof partnering with Allied Arts.

I have made many requests for letters of support this year and the Town and MD have been very speedy with responses, so I would like to thank administration and Council for making my life easier.

Fast Facts

Total Applications made since May 2018	Funding received to date (This is money in the bank for organizations)	Funding outstanding. (This is applications made, but yet to have responses from funders)
\$ 7,445,695.00	\$ 2,065,365.00	\$ 1,178,912.00

We appreciate your support.

Liza Dawber

Pincher Creek Community Grant Specialist – Grants@pccdi.ca or 403-682-7421